

	<b>Unit ID: 851</b>
<b>Domain</b>	<b>OCCUPATIONAL HEALTH AND SAFETY</b>
<b>Title:</b>	<b>Advocate and keep pace with improvements in health and safety practice</b>
<b>Level: 4</b>	<b>Credits: 6</b>

**Purpose:**

This unit standard specifies the competencies required to advocate and keep pace with improvements in health and safety practice. It includes complying with any new developments in regard to occupational health and safety procedures in the workplace; and contributing to the professional development of relevant others in relation to health and safety practices. This unit standard is intended for everyone at work; it is about having an appreciation of significant risks in the workplace.

**Special Notes**

1. Entry information:

Prerequisite:

- *None*

2. This unit standard is to be delivered and assessed in the context of Occupational Health and Safety operations and should be assessed in conjunction with other relevant technical unit standards selected from this domain.

3. To demonstrate competence, at a minimum, integrated authentic and fit-to-purpose assessment must be carried out as a series of structured and documented, evidence gathering processes throughout the learning period. The learner's performance must be assessed through the use of a range of methods and culminates in a final summative assessment. Method of assessment may include but are not limited to – written or oral tests, simulation, reflections on self- peer group- and co-assessment, written reports, and work plans.

4. Assessment evidence may be collected from a real workplace or an appropriate simulated environment in which Occupational Health and Safety operations are carried out.

5. Glossary of terms

- '*Relevant others*' includes visitors, contractors, general public, personal entering not for the purpose of working, children and inspectors.
- '*Health*' refers to a state of complete physical, mental and social wellbeing, not merely the absence of disease or infirmity.

- ‘*Safety*’ refers to an ongoing process where by all risks are assessed and appropriate action is taken to bring those risks to an acceptable level.
  - ‘*Specifications*’ refers to and includes any, or all of the following: manufacturer’s specifications and recommendations, legislation and statutory requirements, and organisation’s policies, procedures and guidelines.
6. All inspection, operation and maintenance procedures associated with the use of tools and equipment shall comply with statutory requirements and manufacturers’ and/or company’s guidelines and instructions.
7. Regulations and legislation relevant to this unit standard include the following:
- The Constitution of the Republic of Namibia
  - Labour Act 2007 (Act no. 11, 2007)
  - Government Notice No. 156 Labour Act, 1992: “Regulations Relating to the Health and Safety of Employees at Work”
  - Presidential Proclamation No. 10 Labour Act, 1992 Part XI, Section 101 of the Labour Act 1992)
  - HIV Code on Employment
- and all subsequent amendments.

### **Quality Assurance Requirements**

This unit standard and others within this subfield may be awarded by institutions which meet the accreditation requirements set by the Namibia Qualifications Authority and the Namibia Training Authority and which comply with the national assessment and moderation requirements. Details of specific accreditation requirements and the national assessment arrangements are available from the Namibia Qualifications Authority and the Namibia Training Authority on [www.nta.com.na](http://www.nta.com.na).

## **Elements and Performance Criteria**

### **Element 1: Comply with new developments in Occupational Health & Safety in the workplace**

#### **Range**

Sources of information may include print-based and electronic resources, and professional, non-professional and technical groups and/or organisations.

Means of gaining information may include but is not limited to verbal, print-based, and electronic communication.

#### **Performance Criteria**

- 1.1 Appropriate sources of information pertaining to new developments in health and safety within the workplace are identified.

- 1.2 Appropriate use of identified resources within the workplace, in accordance with current legislation, policies and practices is conducted.
- 1.3 Own continual professional development is maintained.

**Element 2: Contribute to the professional development of relevant others in relation to health and safety practices**

**Performance Criteria**

- 2.1 Appropriate opportunities for professional discussion in reviewing health and safety practices are recognised.
- 2.2 Participation in appropriate activities within groups and committees to enhance and develop health and safety practices is conducted.
- 2.3 Adoption of industry best practices in health and safety is promoted.

**Registration Data**

<b>Subfield:</b>	Preventive Health
<b>Date first registered:</b>	10 April 2012
<b>Date this version registered:</b>	10 April 2012
<b>Anticipated review:</b>	2015
<b>Body responsible for review:</b>	Namibia Training Authority