

	<b>Unit ID: 1023</b>
<b>Domain</b>	<b>ROAD CONSTRUCTION AND MAINTENANCE – MACHINE OPERATIONS</b>
<b>Title:</b>	<b>Carry out road construction and maintenance activities using a backhoe loader</b>
<b>Level: 3</b>	<b>Credits: 25</b>

### Purpose

This unit standard is intended for those who work in road construction and maintenance operations. People holding credit for this unit standard are able to: Plan and prepare for work; perform maintenance and authorised service operations on the backhoe loader; fit and remove attachments; conduct backhoe loader operations; use backhoe loader for trenching; complete work related documents; and clean up work area.

Being credited with this unit standard does not enable a person to drive the vehicle on an open, public road. In order to do so, a person must be in possession of a valid and current driving licence relevant to this vehicle type.

### Special Notes

1. Entry information:
  - Prerequisite
    - Unit 712 - *Comply with health, safety and environmental rules and regulations in road construction and maintenance work operations*
2. Credit for this unit standard assumes that people are also capable to carry out pre-check operations, start and shut down procedures, and to load and secure a backhoe loader for transport to and from site.
3. Quality in this unit standard means adherence to work instructions. It is assumed that the work instructions are informed by contract requirements.
4. Expected worksite production target are to be met.
5. Assessment evidence may be collected from a real workplace, a simulated workplace or an appropriately simulated environment in which road construction and maintenance operations are carried out.
6. *'Backhoe loader'* refers to a self-propelled wheeled or tracked machine with a main structural support designed to carry both a front-mounted bucket loading mechanism and a rear-mounted backhoe.
7. Maintenance may include but is not limited to cleaning, authorised servicing and the monitoring, recording and reporting of faults. It may also include the conduct of authorised minor replacements and the provision of assistance to maintenance and repair activities.

8. Safe working practices include but are not limited to day-to-day observation of safety policies and procedures, and compliance with emergency procedures.
9. Performance of all elements in this unit standard must comply with all relevant legal and workplace requirements, contractual agreement and/or manufacturers' specifications.
10. Regulations and legislation relevant to this unit standard may include but are not limited to the following:
  - Labour Act, No. 11 of 2007
  - Occupational Health and Safety Regulations No. 18, 1997.
  - Road Traffic and Transport Regulations No. 52, 1999 and Government Notice No 53 Road Traffic and Transport Regulations
  - Road Ordinance 1972 and other relevant legislations and all subsequent amendments.

### **Quality Assurance Requirements**

This unit standard and others within this subfield may be awarded by institutions which meet the accreditation requirements set by the Namibia Qualifications Authority and the Namibia Training Authority and which comply with the national assessment and moderation requirements. Details of specific accreditation requirements and the national assessment arrangements are available from the Namibia Qualifications Authority and the Namibia Training Authority. All approved unit standards, qualifications and national assessment arrangements are available on the Namibia Training Authority website [www.nta.com.na](http://www.nta.com.na).

### **Elements and Performance Criteria**

#### **Element 1: Plan and prepare for work**

##### **Range**

Inspection and preparation of work area include but is not limited to levelling ground; checking soil conditions; establishing positions of existing services and checking marks depicting lateral; vertical and horizontal boundaries.

##### **Performance Criteria**

- 1.1 Work instructions, including plans, specifications, quality requirements and operational details are obtained, explained, clarified and applied to the allocated task.
- 1.2 Safety requirements, including personal protective clothing and equipment are obtained from the site safety plan, workplace policies and procedures, and applied to the allocated task.
- 1.3 Traffic control requirements are obtained and implemented according to workplace requirements.
- 1.4 Plant, tools, fuel, lubricants, equipment, attachments and accessories selected to carry out tasks are checked for consistency with the requirements of the job, their usability and any faults rectified or reported prior to commencement of work.

- 1.5 Environmental protection requirements are identified from the project environmental management plan and applied to the allocated task.
- 1.6 Work area is inspected and prepared according to workplace procedures.

## **Element 2: Perform maintenance and authorised service operations on the backhoe loader**

### **Performance Criteria**

- 2.1 Backhoe loader is maintained and serviced in accordance with the workplace requirements and manufacturer's procedures.

## **Element 3: Fit and remove attachments**

### **Performance Criteria**

- 3.1 Relevant work instructions are obtained and confirmed in line with workplace procedures.
- 3.2 Existing attachment is removed according to manufacturer's instructions.
- 3.3 Attachment required for the task to be carried out is selected and fitted according to manufacturer's and workplace instructions.
- 3.4 Correct fitting and operation of attachment is tested prior to the commencement of the required task as specified in the manufacturer's manual.
- 3.5 Attachment is used in accordance with manufacturer's recommendation and job requirement.
- 3.6 Removed attachment is cleaned and stored in designated location and in line with workplace.

## **Element 4: Conduct backhoe loader operations**

### **Range**

Backhoe loader operations may include but are not limited to excavating, stripping, and trimming of materials.

### **Performance Criteria**

- 4.1 Relevant work instructions are obtained and confirmed in line with workplace procedures.
- 4.2 Backhoe loader operations are carried out in line with workplace instructions.
- 4.3 Backhoe loader performance is monitored and corrective action is taken when necessary, in accordance with manufacturers' specifications.

## **Element 5: Use backhoe loader for trenching**

### **Performance Criteria**

- 5.1 Relevant work instructions are obtained and confirmed in line with workplace procedures.
- 5.2 Open drains and trenches are constructed to line, level, and grade according to workplace instructions.
- 5.3 Trench excavation is backfilled according to workplace instructions.

### **Element 6: Complete work related documents**

#### **Performance Criteria**

- 6.1 Work related documents are completed in accordance with contract and workplace requirements.
- 6.2 Maintenance and service related documents are completed in accordance with manufacturer and workplace requirements.
- 6.3 Documents related to accidents or other incidents are completed in accordance with workplace requirements.

### **Element 7: Clean up work area**

#### **Performance Criteria**

- 7.1 Work area is cleared and materials disposed of or recycled in accordance with project environment management plan.
- 7.2 Backhoe loader, tools and equipments are cleaned, checked, maintained, serviced and stored in accordance with manufacturers' recommendations and standard work practices.
- 7.3 Unused materials are safely stored and stacked for future use.

### **Registration Data**

<b>Subfield:</b>	Road Construction and Maintenance
<b>Date first registered:</b>	
<b>Date this version registered:</b>	
<b>Anticipated review:</b>	
<b>Body responsible for review:</b>	Namibia Training Authority