

	Unit ID: 839
Domain	ROAD CONSTRUCTION AND MAINTENANCE - LABOUR BASED WORKS
Title:	Apply construction contract documentation in SME contracting
Level: 3	Credits: 15

Purpose

This unit standard is intended for those who work in road construction and maintenance performing labour based works. People holding credit for this unit standard are able to: Identify and interpret construction contract documents; apply the documented requirements for claims and disputes; and apply contract documents and construction drawings.

Special Notes

1. Entry information:

Prerequisite:

Unit 724 - *Demonstrate knowledge of the construction industry composition as a SME contractor*

2. Assessment evidence may be collected from a real workplace, a simulated workplace or an appropriately simulated environment in which road construction and maintenance operations are carried out.
3. Safe working practices include but are not limited to day-to-day observation of safety policies and procedures and compliance with emergency procedures.
4. Contract documents include but are not limited to: general conditions of contract, standard specifications, tender or project document, (including project specification, schedule for quantities and tender forms), and contract drawings
5. Performance of all elements in this unit standard must comply with all relevant workplace requirements contractual agreement and or manufacturers' specifications.
6. Regulations and legislation relevant to this unit standard include but are not limited to the following:
 - Labour Act, No. 11 of 2007 as amended
 - Occupational Health and Safety Regulations No. 18, 1997
 - Road Traffic and Transport Regulations No. 52, 1999 and Government Notice No 53 Road Traffic and Transport Regulations
 - Road Ordinance 1972 and other relevant legislations and all subsequent amendments.

Quality Assurance Requirements

This unit standard and others within this subfield may be awarded by institutions which meet the accreditation requirements set by the Namibia Qualifications Authority and the

Namibia Training Authority and which comply with the national assessment and moderation requirements. Details of specific accreditation requirements and the national assessment arrangements are available from the Namibia Qualifications Authority and the Namibia Training Authority. All approved unit standards, qualifications and national assessment arrangements are available on the Namibia Training Authority website www.nta.com.na.

Elements and Performance Criteria

Element 1: Identify and interpret construction contract documents

Performance Criteria

- 1.1 Construction contract documents are identified.
- 1.2 The content, purpose and importance of each document, and relationship with other contract documents are described.
- 1.3 Specifications on labour based works are identified from the relevant documents.
- 1.4 The consequences of not reading and not complying with the documents, and as an interrelated set, are explained in terms of the continuity of a business.

Element 2: Apply the documented requirements for claims and disputes

Performance Criteria

- 2.1 Contract related claims permitted in documentation are identified and responded to in accordance with documented provisions.
- 2.2 Contract related disagreements and disputes are lodged in accordance with documented provisions and resolution initiated as per provision.

Element 3: Apply contract documents and construction drawings

Performance Criteria

- 3.1 Construction drawings and specifications and other relevant contract requirements are identified from the documents and interpreted in terms of work required and site characteristics.
- 3.2 Drawings, specifications, other contract requirements and written instructions issued during the contract are adhered to.

Registration Data

Subfield:	Road Construction and Maintenance
Date first registered:	
Date this version registered:	
Anticipated review:	

Body responsible for review:	Namibia Training Authority