

	<b>Unit ID: 857</b>
<b>Domain</b>	<b>OCCUPATIONAL HEALTH AND SAFETY</b>
<b>Title:</b>	<b>Develop and implement health and safety emergency response procedures</b>
<b>Level: 5</b>	<b>Credits: 8</b>

### Purpose

This unit standard specifies the competencies required to develop and implement health and safety emergency response procedures. It includes planning health and safety emergency response procedures; and implementing procedures for the control of a health and safety emergency.

### Special Notes

1. Entry information:
 

Prerequisite:

  - *None*
2. This unit standard is to be delivered and assessed in the context of Occupational Health and Safety operations and should be assessed in conjunction with other relevant technical unit standards selected from this domain.
3. To demonstrate competence, at a minimum, integrated authentic and fit-to-purpose assessment must be carried out as a series of structured and documented, evidence gathering processes throughout the learning period. The learner's performance must be assessed through the use of a range of methods and culminates in a final summative assessment. Method of assessment may include but are not limited to – written or oral tests, simulation, reflections on self- peer group- and co-assessment, written reports, and work plans.
4. Assessment evidence may be collected from a real workplace or an appropriate simulated environment in which Occupational Health and Safety operations are carried out.
5. Emergency procedures may include but are not limited to:
  - relevant health and safety statutory requirements
  - dealing with the ongoing effects of fatalities
  - injury incident/accidents
  - dangerous occurrences
  - fire and explosion
  - toxic release
  - major disaster
  - environmental impact

- rescue and security alerts
  - armed robbers
6. Glossary of terms
- *'Health'* refers to a state of complete physical, mental and social wellbeing, not merely the absence of disease or infirmity.
  - *'Safety'* refers to an ongoing process where by all risks are assessed and appropriate action is taken to bring those risks to an acceptable level.
  - *'Specifications'* refers to and includes any, or all of the following: manufacturer's specifications and recommendations, legislation and statutory requirements, and organisation's policies, procedures and guidelines.
7. All inspection, operation and maintenance procedures associated with the use of tools and equipment shall comply with statutory requirements and manufacturers' and/or company's guidelines and instructions.
8. Regulations and legislation relevant to this unit standard include the following:
- The Constitution of the Republic of Namibia
  - Labour Act 2007 (Act no. 11, 2007)
  - Government Notice No. 156 Labour Act, 1992: "Regulations Relating to the Health and Safety of Employees at Work"
  - Presidential Proclamation No. 10 Labour Act, 1992 Part XI, Section 101 of the Labour Act 1992)
  - HIV Code on Employment
- and all subsequent amendments.

### **Quality Assurance Requirements**

This unit standard and others within this subfield may be awarded by institutions which meet the accreditation requirements set by the Namibia Qualifications Authority and the Namibia Training Authority and which comply with the national assessment and moderation requirements. Details of specific accreditation requirements and the national assessment arrangements are available from the Namibia Qualifications Authority and the Namibia Training Authority on [www.nta.com.na](http://www.nta.com.na).

### **Elements and Performance Criteria**

#### **Element 1: Plan health and safety emergency response procedures**

##### **Range**

Respond to emergency situations may include but is not limited to - taking into account health and safety statutory requirements with respect to the control of an emergency; effective communication both on-site and off-site; and dealing with both on-site and off-site emergencies.

##### **Performance Criteria**

- 1.1 Managers, employee representatives, employees and other relevant parties are involved in the formulation and implementation of emergency procedures.
- 1.2 The necessary competencies in first aid, fire fighting, emergency management, and security are ensured according to company's specifications and current legislation.
- 1.3 The potential sources of an emergency in an organisation are identified.
- 1.4 Respond to the requests of the regulatory and local authorities, the emergency services, other authorities, the media and other relevant parties regarding an emergency are prepared.
- 1.5 A procedure to respond to emergency situations is developed and implemented.
- 1.6 Competencies required in the procedures for emergency control, are detailed.
- 1.7 Records are kept according to company's specifications.

**Element 2: Implement procedures for the control of a health and safety emergency**

**Performance Criteria**

- 2.1 First-aid provisions and, where applicable, adequate medical provision is ensured according to company's specifications and current legislation.
- 2.2 Fire fighting provision, including, where necessary, an on-site fire fighting service ensured according to company's specifications and current legislation.
- 2.3 Sufficient facilities, materials and equipment; including communication equipment, to deal with the emergency control are ensured.
- 2.4 Effective liaison with the appropriate emergency services and the regulatory and local authorities is established.
- 2.1 The investigation procedure has been carried out.
- 2.6 Records are kept to company's specifications.

**Registration Data**

<b>Subfield:</b>	Preventive Health
<b>Date first registered:</b>	
<b>Date this version registered:</b>	
<b>Anticipated review:</b>	