

Domain**HAIRDRESSING****Title:****Apply sanitation and sterilisation to work environment, equipment and tools****Level: 1****Credits: 5****Purpose**

This unit standard specifies the competencies required to apply sanitation to work environment, equipment and tools. It includes applying sanitation procedures in the work environment, maintaining a clean and safe working environment, and cleaning, sanitising and sterilising of equipment, materials and tools. This unit standard is intended for those who work as hairdressers.

Special Notes

1. Entry information:

Prerequisite

- Unit 632 – *Apply health and safety routines in a hairdressing salon environment* or demonstrated equivalent knowledge and skills.

2. Assessment evidence may be collected from a real workplace or a simulated real workplace or an appropriate simulated realistic environment in which hairdressing operations are carried out.

3. Glossary of terms:

- '*specifications*' refers to any, or all of the following: manufacturers' specifications and recommendations, workplace specific requirements
- '*sanitation*' means the application of sanitary measures (free of germs) for the sake of cleanliness
- '*sterilisation*' refers to the procedure of making some object free of live bacteria or other micro-organisms
- '*disinfectant*' refers to
- '*contamination*' refers to

4. Performance of all elements in this unit standard must comply with manufacturers' specifications, workplace specific requirements and reasonable flat rate time.

5. Regulations and legislation relevant to this unit standard include the following:

- Labour Act, No. 11, 2007
- Occupational Health and Safety Regulations No. 18, 1997 and all subsequent amendments.

6. This unit standard applies to all type of hairs and range of people from different social, cultural or ethnic backgrounds.

Quality Assurance Requirements

This unit standard and others within this subfield may be awarded by institutions which meet the accreditation requirements set by the Namibia Qualifications Authority and the Namibia Training Authority and which comply with the national assessment and moderation requirements. Details of specific accreditation requirements and the national assessment arrangements are available from the Namibia Qualifications Authority and the Namibia Training Authority. All approved unit standards, qualifications and national assessment arrangements are available on the Namibia Training Authority website www.nta.com.na.

Elements and Performance Criteria

Element 1: Plan and prepare for work

Range

Planning and preparation may include but is not limited to workplace inspection, equipment defect identification, assessment of conditions and hazards and determination of work requirements.

Tools and equipment may include but are not limited to sterilizing and sanitizing tools, towel and cutting cap.

Performance Criteria

- 1.1 Safety requirements are followed in accordance with safety plans and policies.
- 1.2 Tools and equipment selected to carry out tasks are consistent with the requirements of the job, checked for serviceability and any faults rectified or reported prior to commencement.
- 1.3 Material requirements are identified and obtained in accordance with repair order form and/or specifications.
- 1.4 Materials are safely handled and located ready for use in line with workplace procedures.
- 1.5 Environmental protection requirements are identified and applied in line with environmental plans and regulatory obligations.

Element 2: Apply sanitation procedures in the work environment

Range

Work environment may include but is not limited to a clean and safe environment.

Performance Criteria

- 2.1 Procedures and information required for applying sanitation procedures in the work environment are identified and sourced in line with workplace procedures.

- 2.2 The areas where contamination may be encountered in a working environment are identified.
- 2.3 The difference between sanitise and sterilise is explained according to practices and definitions.
- 2.4 Dry and wet sanitation procedures are demonstrated in line with workplace procedures.
- 2.5 The use of disinfectants and sanitation are demonstrated in line with workplace procedures.

Element 3: Maintain a clean and safe working environment

Range

Work environment may include but is not limited to a clean and safe environment.

Cleaning fluids may include but are not limited to tap water, methylated spirit, sodium hypochlorite and commercially prepared disinfecting fluids.

Performance Criteria

- 3.1 Safety measures for limiting the spreading of contamination within the work environment are applied.
- 3.2 Procedures for cleaning and sterilising any body fluid spills within the work environment are demonstrated in line with workplace procedures.

Element 4: Apply procedures for cleaning, sanitising and sterilising of equipments, materials and tools

Range

Tools and equipment may include but are not limited to scissors, razors, clippers and electrical equipments.

Performance Criteria

- 4.1 The cleaning, sanitising and sterilising of equipment is demonstrated in line with workplace procedures.
- 4.2 The cleaning, sanitising and sterilising of tools is demonstrated in line with workplace procedures.
- 4.3 The cleaning, sanitising and sterilising of materials is demonstrated in line with workplace procedures.

Element 5: Complete work and clean up

Range

Reusable material may include but are not limited to towels, capes, aprons, glasses and cups.

Performance Criteria

- 5.1 Work is completed and appropriate personnel notified in accordance with workplace procedures.
- 5.2 Work area is cleared of waste, cleaned, restored and secured in accordance with workplace procedures.
- 5.3 Reusable material is collected, cleaned and stored in accordance with workplace procedures.
- 5.4 Equipment used is cleaned, checked, maintained and stored in accordance with workplace procedures.
- 5.5 Work completion details are finalised in accordance with workplace procedures.

Registration Data

Subfield:	Hairdressing
Date first registered:	July 2010
Date this version registered:	July 2010
Anticipated review:	July 2015
Body responsible for review:	Namibia Training Authority