

Domain	CLOTHING PRODUCTION	Unit ID: 142
Title:	Make and place tickets and labels in an industrial clothing production environment	
Level: 2		Credits: 2

Purpose

This unit standard specifies the competencies required to make and place tickets and labels in an industrial clothing production environment. It includes preparing the workstation, entering and printing of ticket or label details and the placing of it. This unit standard is intended for people who work in an industrial clothing production environment.

Special Notes:

1. Entry information
Prerequisite:
 - Unit 130 - *Follow workplace safety procedures in a clothing production environment* or demonstrated equivalent knowledge and skills.
2. To demonstrate competence, at a minimum, evidence is required of printing and placing tickets and labels in an industrial clothing production environment. These tasks must be performed ensuring correct identification of requirements and finishing of the tasks, correct selection and use of appropriate processes, tools and equipment and completing all work to specification.
3. Assessment evidence may be collected from a real workplace or a simulated real workplace or an appropriate simulated realistic environment in which clothing production operations are carried out.
4. Performance of all elements in this unit standard must comply with all relevant workplace requirements and /or manufacturer's specifications.
5. Regulations and legislation relevant to this unit standard include the following:
 - Labour Act, No. 6, 1992
 - Occupational Health and Safety Regulations No. 18, 1997
 and all subsequent amendments.

Quality Assurance Requirements

This unit standard and others within this subfield may be awarded by institutions which meet the accreditation requirements set by the Namibia Qualifications Authority and the Namibia Training Authority and which comply with the national assessment and moderation requirements. Details of specific accreditation requirements and the national assessment arrangements are available from the Namibia Qualifications Authority and the Namibia Training Authority on www.nta.com.na

Elements and Performance Criteria

Element 1: Prepare work station

Performance Criteria

- 1.1 Workstation is cleaned and set up in line with workplace specifications.
- 1.2 Appropriate equipment and tools are selected in line with workplace specifications.

Element 2: Print tickets and labels

Performance Criteria

- 2.1 Details of ticket and label size and care are determined and entered into the printing machine according to workplace specifications.
- 2.2 Labels and tickets are printed according to workplace specifications.
- 2.3 Information on printed labels and tickets is checked.
- 2.4 Errors detected, is reported and rectified.
- 2.5 Labels and tickets are stored or dispatched.
- 2.6 Actions taken are recorded in line with workplace procedures.

Element 3: Place tickets and labels

Performance Criteria

- 3.1 Tickets and labels are collected from store or respective department.
- 3.2 Tickets and labels are checked for accuracy in line with workplace specifications.
- 3.3 Action is taken to correct tickets and labels as required.
- 3.4 Components and materials are laid out correctly in line with workplace specifications.
- 3.5 Tickets and labels are placed according to workplace specifications.

Registration Data

Subfield:	Clothing, Leather and Textiles Manufacturing
Date first registered:	28 September 2006
Date this version registered:	28 September 2006
Anticipated review:	2011
Body responsible for review:	Namibia Training Authority