

<b>Domain</b>	<b>Hairdressing</b>	<b>Unit ID: 638</b>
<b>Title:</b>	<b>Work in teams in a hairdressing environment</b>	
<b>Level: 2</b>		<b>Credits: 4</b>

### Purpose

This unit standard specifies the competencies required to work in teams in a hairdressing environment. It includes procedures for achieving personal work objectives, identifying and resolving work problems, and working in a team. This unit standard is intended for those who work as hairdressers.

### Special Notes

1. Entry information:
  - Prerequisite
    - Unit 632 - *Apply personal health and safety routines in a hairdressing salon environment* or demonstrated equivalent knowledge and skills.
2. This unit standard is to be delivered and assessed in the context of hairdressing operations and should be assessed in conjunction with other relevant technical unit standards selected from this domain.
3. Team work tasks will vary according to the size of the enterprise, the nature of the work undertaken by the enterprise and the scope of a particular worker's duties and responsibilities.
4. To demonstrate competence, at a minimum, requires evidence of prioritising own work in completing a hairdressing task, explaining how three different work problems identified in the range statement may be solved and demonstrating performance of two different hairdressing tasks in a team context. Perform these tasks ensuring correct identification of requirements and finishing of the tasks, correct selection and use of appropriate processes, tools and equipment and completing all work to specification.
5. Assessment evidence may be collected from a real workplace or simulated real workplace or an appropriate simulated realistic environment in which hairdressing operations are carried out.
6. All inspection, operation and maintenance procedures associated with the use of tools and equipment shall comply with manufacturers' guidelines and instructions.
7. '*Specifications*' refers to any, or all of the following: manufacturers' specifications and/or recommendations, site and/or workplace specific requirements.
8. Regulations and legislation relevant to this unit standard include the following:
  - Labour Act No. 11, 2007

- Occupational Health and Safety Regulations No.18, 1997 and all subsequent amendments.

### **Quality Assurance Requirements**

This unit standard and others within this subfield may be awarded by institutions which meet the accreditation requirements set by the Namibia Qualifications Authority and the Namibia Training Authority and which comply with the national assessment and moderation requirements. Details of specific accreditation requirements and the national assessment arrangements are available from the Namibia Qualifications Authority and the Namibia Training Authority on [www.nta.com.na](http://www.nta.com.na)

## **Elements and Performance Criteria**

### **Element 1: Achieve personal work objectives**

#### **Range**

Work tasks may include but are not limited to shampooing, cutting and colouring hair in a hairdressing workplace.

#### **Performance Criteria**

- 1.1 Work priorities and schedules are confirmed.
- 1.2 Difficult tasks are persisted with over a reasonable period of time.
- 1.3 Nature and/or sequence of tasks are renegotiated and adapted in response to new information or changed situations.
- 1.4 Outcomes are achieved without compromising quality, accuracy, safety and ethics.

### **Element 2: Identify and resolve work problems**

#### **Range**

Work problems may include but are not limited to supply and/or quality of products, workplace safety, communication, workplace emergency, skill requirements of hairdressing tasks, availability of tools and equipment, environmental hazard and preparation of clients.

#### **Performance Criteria**

- 2.1 The existence of a problem is recognised.
- 2.2 Appropriate sources of help are identified.
- 2.3 Alternatives are considered and kept open.
- 2.4 Agreed problem solving strategies are implemented.

### **Element 3: Work in a team**

#### **Performance Criteria**

- 3.1 Work is undertaken collaboratively to achieve agreed outcomes.
- 3.2 The individual's role and responsibility within a team are understood.
- 3.3 Own abilities and limitations in undertaking team tasks are recognised.
- 3.4 Sensitivity to the diversity of team members is demonstrated.
- 3.5 Assistance is sought from other team members when difficulties in allocated task arise.
- 3.6 Allocated tasks are completed within designated time lines.

#### **Registration Data**

<b>Subfield:</b>	Beauty Services
<b>Date first registered:</b>	July 2010
<b>Date this version registered:</b>	July 2010
<b>Anticipated review:</b>	July 2015
<b>Body responsible for review:</b>	Namibia Training Authority