

Domain**HAIRDRESSING****Title:****Perform hair extensions****Level: 2****Credits: 8****Purpose**

This unit standard specifies the competencies required to perform hair extension. It includes procedures for preparing client for hair extension services, performing manual hair extension using the weave and glue technique, performing mechanical hair extension procedure and providing client with information on applying the after care products. This unit standard is intended for those who work as hairdressers.

Special Notes

1. Entry information:
 - Prerequisite
 - Unit 632 – *Apply personal health and safety routines in a hairdressing salon environment* or demonstrated equivalent knowledge and skills.
2. Assessment evidence may be collected from a real workplace or a simulated real workplace or an appropriate simulated realistic environment in which hairdressing operations are carried out.
3. All procedures associated with the use of tools, equipment and products shall comply with manufacturers' specifications and/or workplace guidelines and instructions.
4. Glossary of terms:
 - '*techniques*' refers to weaving, braiding, and highlighting techniques.
 - '*specifications*' refers to any, or all of the following: manufacturers' product instructions and recommendations, workplace specific requirements.
5. Performance of all elements in this unit standard must comply with industry standards.
6. Regulations and legislation relevant to this unit standard include the following:
 - Labour Act, No. 11, 2007
 - Occupational Health and Safety Regulations No. 18, 1997 and all subsequent amendments.
7. This unit standard applies to all type of hairs and range of people from different social, cultural or ethnic backgrounds.

Quality Assurance Requirements

This unit standard and others within this subfield may be awarded by institutions which meet the accreditation requirements set by the Namibia Qualifications Authority and the Namibia Training Authority and which comply with the national assessment and moderation requirements. Details of specific accreditation requirements and the

national assessment arrangements are available from the Namibia Qualifications Authority and the Namibia Training Authority on www.nta.com.na

Elements and Performance Criteria

Element 1: Plan and prepare for work

Range

Planning and preparation may include but is not limited to workplace inspection, equipment defect identification, assessment of conditions and hazards and determination of work requirements.

Tools and equipment may include but are not limited to comb, sectioning clips and ribbons.

Performance Criteria

- 1.1 Work instructions, including job card, client history record and product details are obtained, confirmed and applied.
- 1.2 Safety requirements are followed in line with safety plans and policies.
- 1.3 Tools and equipment selected to carry out tasks are consistent with the requirements of the job, checked for serviceability and any faults reported.
- 1.4 Products are safely handled and located ready for use in line with workplace procedures.
- 1.5 Measurement requirements for products are sourced and implemented in line with manufacturers' specifications and workplace procedures.
- 1.6 Environmental protection requirements are identified and applied in line with environmental plans and regulatory obligations.

Element 2: Prepare client for hair extension services

Range

Preparation methods may include but are not limited to procedures for using towels, apron, brush and comb.

Performance Criteria

- 2.1 Procedures and information required for preparing client and workstation for hair extension services are identified and sourced in line with workplace procedures.
- 2.2 Preparation methods are applied to ensure client protection in line with workplace procedures.
- 2.3 Client's hair is analysed through questions and physical examination.

Element 3: Perform manual hair extension using weaving and glue techniques

Range

Hair extension techniques may include but are not limited to weaving, braiding and highlighting.

Finishing and hair maintenance products may include but are not limited to shampoo, mouse, setting and styling lotions, holding products, moulding cream and gel and finishing hair sprays.

Hair pieces include fully artificial hair, mono fibre hair and all other synthetic hair.

Performance Criteria

- 3.1 Procedures and information required for performing manual hair extension using weaving and glue techniques are identified and sourced in line with product specifications and workplace procedures.
- 3.2 Hair pieces are measured and cut to meet client's requirements.
- 3.3 Client hair is sectioned and braiding techniques are applied in line with workplace procedures.
- 3.4 If required end of braid is secured using rubber bands, pins and/or ribbons.
- 3.5 The manual glue hair extension procedure is performed in line with workplace procedures.
- 3.6 Finishing products are applied and hair maintenance products for home use are recommended.

Element 4: Perform mechanical hair extension procedure

Range

Mechanical hair extension refers to joining artificial hairpieces to natural hair by using heat

Performance Criteria

- 4.1 Procedures and information required for performing mechanical hair extension are identified and sourced in line with product specifications and workplace procedures.
- 4.2 Client hair is sectioned for mechanical hair extension.
- 4.3 Braiding hairpiece are measured, cut and braided in line with client requirements and workplace procedures.
- 4.4 Method for performing a mechanical hair extension is explained and demonstrated using practical examples.
- 4.5 If required end of braid is secured using rubber bands, pins and/or ribbons.
- 4.6 Finishing products are applied and hair maintenance products for home use are recommended.

Element 5: Provide client with information on applying the care products

Range

After care products may include but are not limited to holding products, clarifying shampoo, light conditioner, daily maintenance spray.

Performance Criteria

- 5.1 Procedures and information required for providing client with information on applying the after care products are identified and sourced in line with product specifications and workplace procedures.
- 5.2 After care products are identified and explained as per hair extension service provided.
- 5.3 The client is advised of home care treatment and products to maintain hair extension.
- 5.4 Sales opportunities are identified throughout the hair extension services.

Element 6: Complete work and clean up

Range

Work completion details may include but are not limited to job card and client history record.

Reusable material may include but are not limited to towels, capes, aprons, glasses and cups.

Performance Criteria

- 6.1 Work is completed and appropriate personnel notified in line with workplace procedures.
- 6.2 Work area is cleared of waste, cleaned, restored and secured in line with workplace procedures.
- 6.3 Reusable material is collected, cleaned and stored in line with workplace procedures.
- 6.4 Equipment used is cleaned, maintained, checked for serviceability and stored in line with workplace procedures.
- 6.5 Work completion details are finalised in line with workplace procedures.

Registration Data

Subfield:	Beauty Services
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