

**Unit ID: 685**

**Domain**

**CIVIL SOCIETY IN DEVELOPMENT**

**Title:**

**Manage a basic participatory research programme in civil society**

**Level: 5**

**Credits:10**

### **Purpose**

This unit standard specifies the competencies required to manage a basic participatory research programme. It includes describing the fundamentals of research, preparing participatory research, implementing the research programme and preparing and submitting the report. This unit standard is intended for people working or wishing to work in civil society, and will increase the use of participatory approaches and so help empower communities.

### **Special Notes**

1. Assessment evidence may be collected from a real work place, a simulated workplace or an appropriate simulated realistic environment in which participatory research is carried out.
2. Glossary of terms:
  - *'Participatory research'* refers to the involvement of people in the transformation of their reality through investigation, self education and action.
  - *'Sampling framework'* refers to the method of selecting a small but representative group of people to be the subjects of the participatory research.
3. Participatory research programmes may include but are not limited to Participatory Poverty Appraisal (PPA), Participatory Rural Appraisal (PRA), Community Capacity Enhancement (CCE) and Public Participatory Survey (PPS).

### **Quality Assurance Requirements**

This unit standard and others within this subfield may be awarded by institutions which meet the accreditation requirements set by the Namibia Qualifications Authority and the Namibia Training Authority and which comply with the national assessment and moderation requirements. Details of specific accreditation requirements and the national assessment arrangements are available from the Namibia Qualifications Authority and the Namibia Training Authority. All approved unit standards, qualifications and national assessment arrangements are available on the Namibia Training Authority website [www.nta.com.na](http://www.nta.com.na).

## **Elements and Performance Criteria**

### **Element 1: Describe the fundamentals of research.**

#### **Performance Criteria**

- 1.1 The principle of objectivity in any research is explained in terms of how it is ensured and what errors occur if it is not.
- 1.2 The principles of validity and reliability are explained in terms of how they are achieved and what errors occur if they are not.
- 1.3 Basic research processes, including sampling methods and frameworks are explained in terms of their relevance to objectivity, reliability and validity.

### **Element 2: Prepare participatory research.**

#### **Range**

Benefits may include but are not limited to relation building, understanding and respecting people's lifestyles, poverty reduction, improved local infrastructure, greater civic participation, acquisition of skills and confidence, awareness building, greater access to opportunities, empowerment, information giving, realistic analysis and information gathering.

Challenges may include but are not limited to only undertaking data collection, over-researching, insensitive emphasis on people's living conditions and misinformation.

#### **Performance Criteria**

- 2.1 A research brief is developed for a specific programme.
- 2.2 The benefits and challenges are described for a specific research programme.
- 2.3 Stakeholders and types of participants are described for a specific research programme.
- 2.4 The reason(s) for taking a participatory approach is/are explained for a specific research programme.
- 2.5 Objectives of the research are stated for a specific research programme.
- 2.6 The level of participation is identified for a specific research programme.
- 2.7 Anticipated outcomes are described for a specific research programme.

### **Element 3: Implement the research programme.**

#### **Performance Criteria**

- 3.1 A sector specific and appropriate participatory research method is chosen for a case study research situation.
- 3.2 The sampling framework is designed for a case study research situation.

- 3.3 A detailed research implementation programme is written for a case study research programme.
- 3.4 The research team and their roles are compiled for a case study research programme.
- 3.5 The research is carried out and properly managed for a case study research programme.

**Element 4: Prepare and submit report.**

**Performance Criteria**

- 4.1 The findings are discussed for the research programme.
- 4.2 A report is produced for the research programme.
- 4.3 Further action is planned for the research programme.

**Registration Data**

<b>Subfield:</b>	Civil Society Management
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