



NAMIBIA TRAINING AUTHORITY

NATIONAL ASSESSMENT CENTRE

Private Bag 70407, Khomasdal Windhoek Tel: (061) 207 8550/279 8550 Fax: (061) 207 8551/279 551

APPLICATION FOR TRADE TEST FOR PRIVATE CANDIDATES

In accordance with the apprenticeship ordinance 12 of 1938 as amended

Please print ONE letter per block

Trade in which Test is required	
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A. PERSONAL PARTICULARS

1.	SURNAME/FAMILY NAME								
2.	FIRST NAMES/S								
3.	IDENTITY NUMBER								
4.	DATE OF BIRTH	Y	Y	Y	Y	M	M	D	D
5.	GENDER	MALE	X	FEMALE	X				
6.	PASSPORT NUMBER								
7.	CITIZENSHIP								
8.	RESIDENTIAL ADDRESS								
9.	POSTAL ADDRESS								
10.	TELEPHONE(H)	CODE		NUMBER					
	TELEPHONE(w)	CODE		NUMBER					
	CELL	CODE		NUMBER					

B. PRACTICAL EXPERIENCE

DETAILS OF PRACTICAL EXPERIENCE

DATES		NAME OF EMPLOYER	ADDRESS OF EMPLOYER	POSITION HELD
FROM	TO			

C. GENERAL INFORMATION

TICK IN THE APPROPRIATE BOX

1.	DID YOU SERVE ANY APPRENTICESHIP?	YES	<input checked="" type="checkbox"/>	NO	<input checked="" type="checkbox"/>													
2.	IF YES, above	TRADE																
3.	DATES	FROM	Y	Y	M	M	D	D	TO	Y	Y	M	M	D	D			
4.	CONTRACT NUMBER																	
5.	EMPLOYER																	
6.	EMPLOYER'S ADDRESS																	
7.	EMPLOYER'S TEL NO																	
8.	DID YOU DO A TRADE TEST PREVIOUSLY?	YES							NO									
9.	IF YES IN ABOVE																	
10.	DATE OF TEST	FROM	Y	Y	M	M	D	D	TO	Y	Y	M	M	D	D			
11.	VENUE																	
12.	SYMBOL OBTAINED																	

Applicant Signature: _____ Date: _____

NOTE:

- Applicants should have a minimum industrial experience of 4 years and more in the trade applied for trade testing in **Level II or Level III**
- Applicant should have either one of the following: Level 1 (N1); Level 2 (N2); Level 3 (N3) or equivalent qualification to be trade tested for Level 3-(final year trade test-artisanship qualification)
- Proof must be submitted by means of records of service/**WORK EXPERIENCE** from the employers(current or previous)
- **Proof of trade test preparation with a registered institution must be submitted for candidates supplementing.**
- A testing fee of **N\$250. 00 (Two hundred and fifty Namibian Dollars)** is payable into the NTA account **once the application has been approved** and the deposit slip faxed or delivered by hand to NTA. Take note that this fee is subject to change without prior notification.
- Applicants must provide own transport and cover all subsistence expenses to and from the testing venue as well as during the testing period.
- Proof of Namibian citizenship must be provided by means of one of the following:
 - o **NAMIBIAN IDENTITY DOCUMENT**
 - o **BIRTH CERTIFICATE**
 - o **PERMANENT RESIDENCE CERTIFICATE**
- No copy of the driver's license should be attached.
- **All copies of attached documents must be certified.**
- **Due date for the application form: 29 April 2016 for 30 May 2016 Assessment and 07 October 2016 for 07 November Assessment 2016.**

FOR OFFICIAL USE ONLY													
AMOUNT PAID													
RECEIPT NUMBER													
DATE													
DIVISION													
APPROVED	YES				NO								
DATE OF TRADE TEST	Y	Y	M	M	D	D							

OFFICIAL STAMP

NAME:	SIGNATURE	DATE
_____	_____	_____



NAMIBIA TRAINING AUTHORITY

ASSESSMENT COORDINATOR:

BANKING DETAILS

Account holder: Namibia Training Authority

Account number: 800 101 2018

Account Type: Cheque / Current Account

Banking Institution: Bank Windhoek

Branch: Kudu

Branch Code: 482-172

Fax: 061-2078551/ 061-2079551