

**Maintenance Officer
(Grade C1)**

Duty Station: Valombola VTC (Ongwediva)

Reporting to: Asset and Maintenance Coordinator

Purpose: To carry out various maintenance duties to ensure that general upkeep and maintenance of the VTC premises is satisfactory, and to implement a preventative maintenance program.

Key Performance Areas:

- Maintenance of VTC Assets
- Logistics of Equipment

Qualifications and Experience:

- Grade 12
- Diploma in Logistics/Management and or Office Administration
- Trade diploma in civic, drawing, mechanical trades, or related qualifications

Other Competencies:

- Excellent communication and interpersonal skills
- Organisational skills
- Report writing skills
- Computer literacy
- Valid driver's license and 3 years driving experience

Closing date: 21 October 2015

Applications should be directed to the Centre Manager at the relevant Vocational Training Centre (VTC); by email or couriered or hand-delivered. **Valombola Vocational Training Centre – VVTC. Private Bag 5516, Oshakati; Tel.: 065-230167; Email: tmalangu@valombola.vtc.org.na**

The NTA is an Equal Opportunity Employer and candidates from designated groups are encouraged to apply. Please note that reference checks and competency assessment tests will be conducted and qualifications will be verified. Only shortlisted candidates may be contacted. The NTA reserves the right not to make any appointment in this position.



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