

No·tice |'nōtis|

noun

Notification or warning of something, esp. to allow preparations to be made.

Pursuant to Government's announcement on Wednesday, 12 August 2020 of the whole country reverting to Stage 3 of the COVID-19 (novel coronavirus) National Response Strategy, as well as additional restrictions for some local authority areas in the Khomas region (Windhoek, Okahandja and Rehoboth), the Namibia Training Authority has instituted multiple layers of contingency to ensure service access and continuity.

In managing the threat this virus poses and in ensuring compliance to national measures, the NTA informs its stakeholders of the following arrangements:

1. Head Office and Assessment Office Service Access and Continuity

- a. Stakeholders are encouraged to avoid all non-essential visits to the Head Office in Rand Street, Khomasdal and the Assessment & Certification Division in Kloppers Street, Khomasdal.
- b. Instead, stakeholders are encouraged to make use of e-mails/telephone calls/other electronic channels, in contacting us.
- c. Only visitors with appointments will be allowed access to offices. Such visitors must wear own face masks and will be subjected to basic health and safety screening.

2. Applications

- a. All applications for vacancies, assessment registration and training provider registration should be scanned and submitted by e-mail.
- a. Applications for tenders should be deposited in the tender box at the main security entrance at the Head Office.
- a. For urgent and critical enquiries, stakeholders can call the following landline numbers (some diverted to mobile numbers):

Function	Tel. No.	E-mail
Levy ETG Claims	061-2078 168/505/170	levy.claim@nta.com.na
Levy Registration & Payments	061-2078 509/522/588	levy.registration@nta.com.na
Training Provider Registration	061-2078 557/533	registration@nta.com.na
Assessment Registration	061-2078 200	mtjirare@nta.com.na
Procurement	061-2078 520	procurement@nta.com.na
Human Resources	061 -2078 576/506	hr@@nta.com.na
General Enquiries	061-2078 550/521	info@nta.com.na

Stakeholders are furthermore informed that as a result of internal arrangements, there may be some delays in processing calls, e-mails and other paperwork. The NTA continues to stand in solidarity with the rest of the country in collectively dealing with the COVID-19 threat.