

# Invitation |ɪnvi'teɪʃ(ə)n|

noun

A written or verbal request inviting someone to go somewhere or to do something.

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## INVITATION TO EMPLOYERS FOR APPLICATION FOR APPRENTICESHIP TRAINING IN TVET - 2021

The Namibia Training Authority (NTA) has been providing funding to employers to take on apprentices in different sectors since the beginning of the pilot phase in 2018. As part of the NTA's strategic interventions under the Key Priority Grant funding window of the Vocational Education and Training (VET) Levy, apprenticeship training is identified as one such key intervention for funding. Apprenticeship training requires an apprentice to acquire the skills for an occupation in a company, while learning and working side-by-side with an experienced Artisan/Technician/Supervisor.

Where qualifications exist and are delivered by accredited and/or registered Training providers.

### Prospective employers should meet the following requirements:

- Ability to provide practical training in the identified occupations, with required tools and equipment, and qualified mentors/personnel;
- Knowledge of the qualification/occupations applied for;
- Established relationship with an Accredited and or Registered training institution.

### Eligible employers should submit an application form and attach the certified copies/original of the following documents:

- Company Registration Certificate;
- CVs of Qualified Mentors with relevant qualifications and experience;
- Municipality Fitness Certificate/Factory registration Certificate;
- Social Security Good Standing Certificate;
- Confirmation letter from the TVETP.

Application forms are available at the NTA Head Office and on the NTA website through the following link: <https://www.nta.com.na/wp-content/uploads/2020/09/APPRENTICESHIP-TRAINING-EMPLOYER-APPLICATION-FORM.pdf>. The application and **CERTIFIED COPIES** of supporting documents should be forwarded to NTA Head Office in a clearly marked envelop **Apprenticeship Training**.

This is applicable to all companies/employers (Levy payers and non Levy payers) planning to recruit Apprentices in 2021 and 2022 only. The application window opens from the 1<sup>st</sup> June – 30<sup>th</sup> August 2021.

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NAMIBIA TRAINING AUTHORITY