



Request for Sealed Quotations for Goods

*Supply and Delivery of Solar Installation
and Maintenance Tools and Equipment
for Keetmanshoop VTC.*

Procurement Reference No: G/RFQ/NTA-95/2025

Telephone: +264 61 207 8530 Facsimile: +264 61 2078551, e-mail: Procurement@nta.com.na



Letter of Invitation

G/RFQ/NTA-95/2025

08 October 2025

Dear Sir/Madam,

Request for Quotations for Supply and Delivery of Solar Installation and Maintenance Tools and Equipment for Keetmanshoop VTC.

The NTA invites you to submit your best quote for the items described in detail hereunder. Any resulting contract shall be subject to the terms and conditions referred to in the document.

Queries, if any, should be addressed to Email: Procurement@nta.com.na, tel: 061 207 8530.

Please prepare and submit your quotation in accordance with the instructions given or inform the undersigned if you will not be submitting a quotation.

Yours faithfully,

Richard Ndjahera

SECTION I: INSTRUCTIONS TO BIDDERS

1. Rights of Public Entity

The NTA reserves the right:

- (a) to split the contract as per the lowest evaluated cost per item, or
- (b) to accept or reject any quotation; and
- (c) to cancel the quotation process and reject all quotations at any time prior to contract award.

2. Preparation of Quotations

You are requested to quote for the items mentioned in Section III by completing, signing and returning:

- (a) the Quotation Letter in Section II with its annex for *Bid Securing Declaration*
- (b) the List of Goods and Price Schedule Section III;
- (c) the Specifications and Compliance Sheet in Section V; and
- (d) any other attachment deemed appropriate.

You are advised to carefully read the complete Request for Sealed Quotations document, including the Special Conditions of Contract in Section VII, before preparing your quotation. The standard forms in this document may be retyped for completion but the Bidder is responsible for their accurate reproduction.

3. Validity of Quotations

The Quotation validity period shall be 90 days from the date of submission deadline.

4. Eligibility Criteria

To be eligible to participate in this Quotation exercise, you should:

- (a) have a valid company Registration Certificate; Certificate of Incorporation must be trading in line with goods requested in this bid
- (b) have an original valid good Standing Tax Certificate;
- (c) have an original valid good Standing Social Security Certificate;
- (d) have a valid certified copy of Affirmative Action Compliance Certificate, proof from Employment Equity Commissioner that bidder is not a relevant employer, or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998;
- (e) Submit signed Bid-securing Declaration;
- (f) An undertaking on the part of the Bidder that the salaries and wages payable to its personnel in respect of this proposal are compliant to the relevant laws, Remuneration Order, and Award, where applicable and that it will abide to sub-clause 4.6 of the General conditions of Contract if it is awarded the contract or part thereof and;

5. Bid Security/Bid Securing Declaration

Bidders are required to *subscribe to a Bid Securing Declaration* for this procurement process.

6. Contract Period for Service

The contract shall be once off

7. Sealing and Marking of Quotations

Quotations should be sealed in a single envelope, clearly marked with the Procurement Reference Number, addressed to the Public Entity with the Bidder's name and contact information at the back of the envelope.

8. Submission of Quotations

Quotations should be deposited in the Quotation/Bid Box located at

Reception

NTA Village,

Rand Street, Khomasdal

not later than **24 October 2025, 11:00 a.m.**

Quotations by post or hand delivered should reach the NTA by the same date and time at latest. Late quotations will be rejected.

Quotations received by e-mail will not be considered.

9. Opening of Quotations

Quotations will be opened internally by the Public Entity immediately after the closing time referred to in instruction 8 above. A record of the Quotation Opening stating the name of the bidders, the amount quoted, the presence or absence of a Bid Securing Declaration, will be posted on the website of the Public Entity and available to any bidder on request within three working days of the Opening.

10. Evaluation of Quotations

The NTA shall have the right to request for clarifications in writing during evaluation. Offers that are substantially responsive shall be compared on the basis of price or ownership cost, subject to Margin of Preference where applicable, to determine the lowest evaluated quotation.

11. Technical Compliance

Bidders shall submit along with their quotations documents, catalogues and any other literature to substantiate compliance with the required specifications and to qualify deviations if any with respect to Public Entity's requirements.

The Specifications, Performance Requirements and Compliance Sheet details the minimum specifications of the goods/items to be supplied. The specifications have to be met but no credit will be given for exceeding the specifications.

12. Prices and Currency of Payment

Prices shall be fixed in Namibian Dollars.

13. Margin of Preference

13.1. The applicable margins of preference and their application methodology are as follows:

- **Not Applicable**

13.2. Bidders applying for the Margin of Preference shall submit, **upon request**, evidence of:

- **Not Applicable**

14. Award of Contract

The Bidder having submitted the lowest evaluated responsive quotation and qualified to supply the goods/items and related services shall be selected for award of contract. Award of contract shall be by issue of a Purchase Order/Letter of Acceptance in accordance with terms and conditions contained in Section VI: Contract Agreement and General Conditions of Contract.

15. Performance Security

- **Not Applicable**

16. Notification of Award and Debriefing

The Public Entity shall after award of contract promptly inform all unsuccessful bidders in writing of the name and address of the successful bidder and the contract amount and post a notice of award on its website within seven (7) days. Furthermore, the Public Entity shall attend to all requests for debriefing made in writing within seven (7) days of the unsuccessful bidders being informed of the award.

SECTION II: QUOTATION LETTER

(to be completed by Bidders)

*[Complete this form with all the requested details and submit it as the first page of your quotation with the Price list and documents requested above. A signature and authorisation on this form will confirm that the terms and conditions of the RFQ prevail over any attachments. **If your quotation is not authorised, it will be rejected.**]*

Quotation addressed to: Namibia Training Authority	
Procurement Reference Number:	
Subject matter of Procurement:	

We offer to supply the items listed in the attached List of Goods and Price Schedule as per the defined specifications, *except for the qualified deviations [Bidder may delete this phrase in case of no deviation]* and, in accordance with the terms and conditions stated in your Request for Quotations referenced above.

We confirm that we are eligible to participate in this Quotation exercise and meet the eligibility criteria specified in Section 1: Instruction to Bidders.

We undertake to abide ethical conduct during the procurement process and the execution of any resulting contract.

We have read and understood the content of the *Bid Securing Declaration (BSD)* attached hereto and subscribe fully to the terms and conditions contained therein. We further understand that this subscription could lead to *[forfeiture of the security amount / disqualification on the grounds mentioned in the BD]*.

The validity period of the Quotation is 180 days from the date of the bid submission deadline.

We confirm that the prices quoted in the List of Goods and Price Schedule are fixed and firm and will not be subject to revision or variation, if we are awarded the contract **prior to the expiry** date of the quotation validity.

The delivery period offered from the date of issue of Purchaser Order/ Letter of Acceptance is as shown in the List of Goods items and Price Schedule.

Quotation Authorised by:

Name of Bidder		Company's Address and seal	
Contact Person			
Name of Person Authorising the Quotation:		Position:	Signature:
Date		Phone No./Fax	

Appendix to Quotation Letter

BID SECURING DECLARATION

(Section 45 of Act)

(Regulation 37(1)(b) and 37(5))

Date.....[Day|month|year]

Procurement Ref No.:

To:.....[insert complete name of Public Entity and address]

I/We* understand that in terms of section 45 of the Act a public entity must include in the bidding document the requirement for a declaration as an alternative form of bid security.

I/We* accept that under section 45 of the Act, I/we* may be suspended or disqualified in the event of

- (a) a modification or withdrawal of a bid after the deadline for submission of bids during the period of validity;
- (b) refusal by a bidder to accept a correction of an error appearing on the face of a bid;
- (c) failure to sign a procurement contract in accordance with the terms and conditions set forth in the bidding document, should I/We* be successful bidder; or
- (d) failure to provide security for the performance of the procurement contract if required to do so by the bidding document.

I/We* understand this bid securing declaration ceases to be valid if I am/We are* not the successful Bidder

Signed:
[insert signature of person whose name and capacity are shown]

Capacity of:
[indicate legal capacity of person(s) signing the Bid Securing Declaration]

Name:
[insert complete name of person signing the Bid Securing Declaration]

Duly authorized to sign the bid for and on behalf of: [insert complete name of Bidder]

Dated on _____ day of _____, _____
[insert date of signing]

Corporate Seal (where appropriate)

[Note*: In case of a joint venture, the bid securing declaration must be in the name of all partners to the joint venture that submits the bid.]



Republic Of Namibia

Ministry of Labour, Industrial Relations and Employment Creation

Witten undertaking in terms of section 138 of the Labour Act, 2015 and section 50(2)(D) of the Public Procurement Act, 2015

1. EMPLOYERS DETAILS

Company Trade Name:.....

Registration Number :.....

Vat Number:

Industry/Sector:

Place of Business:.....

Physical Address:.....

Tell No.:.....

Fax No.:.....

Email Address:.....

Postal Address:.....

Full name of Owner/Accounting Officer:.....

.....

Email Address:.....

2. PROCUREMENT DETAILS

Procurement Reference No.:

Procurement Description:

.....

.....

Anticipated Contract Duration:

Location where work will be done, good/services will be delivered:

.....

3. UNDERTAKING

I.....[insert full name], owner/representative

of.....[insert full name of company]

hereby undertake in writing that my company will at all relevant times comply fully with the relevant provisions of the Labour Act and the Terms and Conditions of Collective Agreements as applicable.

I am fully aware that failure to abide to such shall lead to the action as stipulated in section 138 of the labour Act, 2007, which include but not limited to the cancellation of the contract/licence/grant/permit or concession.

Signature:

Date:

Seal:.....

Please take note:

1. *A labour inspector may conduct unannounced inspections to assess the level of compliance*
2. *This undertaking must be displayed at the workplace where it will be readily accessible and visible by the employees rendering service(s) in relations to the goods and services being procured under this contract.*

INSTRUCTIONS TO THE PUBLIC ENTITY				INSTRUCTIONS TO BIDDERS					
At time of preparation of the RFQ, Columns A to D shall be filled in by the Public Entity. [To be filled by the Public Entity]				<u>Bidders shall fill-in columns E - I and fill the total</u> E= mark with a *if an equivalent is quoted F= Rate per unit G=Total price for one item (C x F) <ul style="list-style-type: none"> If an equivalent is quoted, please attach to your quote appropriate technical information & specification Bidders shall fill in and sign the bottom section of this page 					
A	B	C	D	E	F	G	H	I	
Item no.	Description of Goods	Quantity required	Unit of measures	*	Price per unit NAD ¹	Total price without VAT NAD	VAT: NAD	Delivery weeks) (days/month	Country of Origin
1.	Metallic Empty Toolbox – Blue, 5 Tray, 700mm(L)×335mm(W)×270mm(H)	20	Each						
2.	Claw Hammer – 500g, Straight Claw Hammer with 16 oz. head	20	Each						
3.	Brick Hammer – 500g, Solid Steel with 20 oz. head	20	Each						
4.	Steel Straight Edge – 1000mm (L)	20	Each						
5.	Steel Straight Edge – 2000mm (L)	20	Each						
6.	Steel Straight Edge – 3000mm (L)	20	Each						
7.	Steel Straight Edge – 4000mm (L)	20	Each						
8.	Angle Grinder Professional – Bosch 670W GWS 060 Angle Grinder (Or Equivalent)	4	Each						
9.	Angle Grinder Professional – Bosch GWS 20-180 Large Angle Grinder 7" (180mm) 2000W (Or Equivalent)	1	Each						
10.	Bench Grinder – GBG 60-20 Professional, Heavy-duty,	1	Each						

	600W motor, double-wheeled bench grinder (Or Equivalent)								
11.	Jigsaw Professional – Bosch GST 650, 450W (Or Equivalent)	4	Each						
12.	Portable Drill Machine – Bosch GSB 600 Professional Impact Drill 13mm, 600W (Or Equivalent)	3	Each						
13.	Heavy Duty Rotary Hammer Drill – BW-226 1200W 26mm Heavy Duty Variable Speed Reversible Rotary Hammer Drill (Bosch) (Or Equivalent)	1	Each						
14.	Drill Press – 230V, 20mm Variable Speed, 350W	1	Each						
15.	Cordless Screwdriver Set (+Bits) – 7Nm 3.6V 250rpm 0.5kg GSR3.6V-LiPro (Or Equivalent)	1	Each						
16.	Measuring Tape – 5m	20	Each						
17.	Welding Chipping Hammer – Black, Straight Head	3	Each						
18.	Chasing / Scutch Hammer – Standard Type	4	Each						
19.	Metal Drill Bit Set – Bosch, 20 Piece Set, 1mm–10mm Diameter (Or Equivalent)	4	Each						
20.	Masonry Drill Bit Set – Bosch, 20 Piece Set, 5mm–16mm (Or Equivalent)	4	Each						
21.	Wood Drill Bit Set – Bosch Expert Spade Bit Set 8 Pieces 12mm–32mm (Or Equivalent)	4	Each						
22.	Combination Insulated Spanner Set – 6mm–32mm (25-Piece)	4	Each						
23.	Torque Wrench + Bits Set – Stainless Steel 65–450 Nm	2	Each						
24.	Torque Screwdriver + Bits Set – Bosch, Adjustable, 4–8.8Nm (Or Equivalent)	2	Each						
25.	Clamp Meter – Fluke 324 Plus True RMS Clamp Meter (Or Equivalent)	8	Each						
26.	Multimeter – Multipurpose tester T8209 Tyton (Hellermann) (Or Equivalent)	8	Each						

27.	Insulation Resistance Tester – Digital Megger Insulation Resistance Tester Ohmmeter Megometer 1KV 5GΩ–20GΩ (Or Equivalent)	2	Each						
28.	Earth Leakage and Polarity Tester – Tyton (Hellermann) ELCB Tester (10–35mA) (Or Equivalent)	4	Each						
29.	Cordless Drill Machine + Bits Set – Bosch, 18V (Or Equivalent)	2	Each						
30.	Long Nose Pliers – 200mm, Insulated	20	Each						
31.	Diagonal Cutting Pliers – 150mm, Insulated	20	Each						
32.	Combination Pliers – 200mm, Insulated	20	Each						
33.	Wire Stripping Pliers – Automatic, 0.5–6mm ² capacity, 160mm	20	Each						
34.	Utility Knife – With a retractable blade	20	Each						
35.	Steel File – 300mm, Round, Second Cut	20	Each						
36.	Steel File – 300mm, Round, Smooth	20	Each						
37.	Steel File – 300mm, Round, Rough	20	Each						
38.	Steel File – 300mm, Flat, Second Cut	20	Each						
39.	Steel File – 300mm, Flat, Smooth	20	Each						
40.	Steel File – 300mm, Flat, Rough	20	Each						
41.	Steel File – 300mm, Triangular, Second Cut	20	Each						
42.	Steel File – 300mm, Triangular, Smooth	20	Each						
43.	Steel File – 300mm, Triangular, Rough	20	Each						
44.	Angle Square – 250mm	20	Each						
45.	PVC Pipe Cutter – 3–42mm	20	Each						

46.	Hacksaw – 300mm	20	Each						
47.	Junior Hacksaw – Blade length 150mm	20	Each						
48.	Screwdriver Set – Fully Insulated, 7 Piece	20	Each						
49.	Water Pump Pliers – 250mm, Insulated	20	Each						
50.	Scribers – 200mm	20	Each						
51.	PVC Pipe Bending Spring – 20mm	20	Each						
52.	Round Nose Plier – 125mm	20	Each						
53.	Cross Pein Hammer – 125g	20	Each						
54.	PVC Pipe Reamers – 20mm, 25mm, 32mm Combination	20	Each						
55.	Tube Spanner Combined – No 8 & No 10	20	Each						
56.	Electrical Crimping Tool – Hand Crimping Tool (6–25mm), Insulated	20	Each						
57.	Pop Rivet Gun Tool Kit – 6 PCs	1	Each						
58.	Hexagonal Allen Keys Set – 1.5–10mm (10 Piece)	20	Each						
59.	Torx Star Allen Key Set – 9 Pieces Torx Star Allen Wrench Set, Long Arm Star Key Set T10–T50, Chrome Vanadium Steel <i>(Or Equivalent)</i>	20	Each						
60.	Safety Spectacles – Clear (Universal Fit)	20	Each						
61.	Draw Tapes – Spiral-Flex, 30m	8	Each						
62.	Shifting Spanners – 375mm	20	Each						
63.	Spirit Level – 300mm	20	Each						
64.	Vice-grip – 48mm	20	Each						

65.	Infrared Thermometer – Fluke, -32°C to +1300°C (<i>Or Equivalent</i>)	1	Each						
66.	Irradiance Meter – Solar Survey 200R (<i>Or Equivalent</i>)	1	Each						
67.	Heat Gun – Bosch, 1800W GHG 18-60 (<i>Or Equivalent</i>)	2	Each						
68.	Clinometer – Bosch, Digital, 60cm (L) (<i>Or Equivalent</i>)	1	Each						
69.	Directional Compass – Scale 0–360°, Declination adjustment (<i>Or Equivalent</i>)	1	Each						
70.	Hydrometer – Precision, 0.700 to 0.800 g/cm ³	2	Each						
71.	Soldering Station – MAGNUM 2002, Temperature selection between 150°C & 450°C (<i>Or Equivalent</i>)	4	Each						
72.	Arc Welding Machine – MATWELD 200amp Arc Welder Inverter Industrial (<i>Or Equivalent</i>)	2	Each						
73.	Extension Ladder – Insulated, 20 Steps, Aluminum	1	Each						
74.	Folding Step Ladder – Insulated, 5 Steps, Aluminum	1	Each						
75.	Plumbline/Chalk line – 400g	2	Each						
76.	Square Tubes – 50×50×3mm×6m	10	Each						
77.	Work Bench (Hard Wooden Top) – 1800mm(L)×780mm(W)×64mm(H)	5	Each						
78.	Welding Bench – Heavy Duty, 1800×750×840	5	Each						
79.	Bench Vice – Jaw Width 75mm, Opening 100mm, Weight 5Kg	10	Each						
80.	Chain Pipe Vice – Cast Iron, 30–100mm, Weight 3.94kg	5	Each						
81.	Portable Oxy/Acetylene Light Duty Brazing And Cutting Set (AFROX) – Includes: Oxygen & Acetylene Cylinders, Regulators, Mixer, Nozzles, Flashback Arrestors, Hoses, Goggles, Striker, Trolley (<i>Or Equivalent</i>)	2	Each						

82.	Oxygen Cylinder (Spare) – 50L, AFROX (<i>Or Equivalent</i>)	2	Each						
83.	Acetylene Cylinder (Spare) – 50L, AFROX (<i>Or Equivalent</i>)	2	Each						
84.	Copper Pipe Bending Tool – Lever Pipe Bender 15 & 22mm	2	Each						
85.	Ratcheting Pipe Threading Tool Set – w/ 6 Dies ($\frac{1}{4}$ ", $\frac{3}{8}$ ", $\frac{1}{2}$ ", $\frac{3}{4}$ ", 1", $1\frac{1}{4}$ ") + Storage Case	2	Each						
86.	Steel Pipe Cutter – 6–35mm, Manual Multi-Material Pipe Cutter	4	Each						
87.	PEX Crimping Tool Set – With Removing Function for $\frac{3}{8}$ " to 1" Clamps, Includes Pipe Cutter & Clamps	2	Each						
88.	Blow Lamp – Torch Lamp with 6 Butane Gas Cartridge 190g	4	Each						
89.	Copper Pipe Bending Spring – Internal, 15mm	10	Each						
90.	Copper Pipe Bending Spring – Internal, 22mm	10	Each						
91.	Copper Pipe Bending Spring – External, 15mm	10	Each						
92.	Copper Pipe Bending Spring – External, 22mm	10	Each						
93.	Pipe Flaring & Swaging Tool Set – 8 PCS, 45°, Flaring Sizes $\frac{1}{8}$ "– $\frac{3}{4}$ ", Swaging Sizes $\frac{3}{16}$ "– $\frac{3}{4}$ "	2	Each						
94.	Stillson Pipe Wrench – 450mm	2	Each						
95.	Stillson Pipe Wrench – 350mm	2	Each						
96.	Stillson Pipe Wrench – 600mm	2	Each						
97.	Wire Brush – Mild Steel Wires, 290mm(L)×30(W)×15mm(H)	20	Each						
98.	Hydraulic Pressure Tester – Hydrostatic Pump Tester with Gauge and Tank, Manual Water Pressure Test Pump	2	Each						
99.	Regular Screwdriver Set – Slotted, 6-Piece	20	Each						

100.	Stubby Screwdriver Set – Mixed, 6 Pieces	20	Each						
101.	Bar Clamp – One Handed, 150mm	20	Each						
102.	Shovel – Steel Shovel With Steel Handle, Round Mouth	4	Each						
103.	Shovel – Flat Shovel With Steel Handle	4	Each						
104.	Handsaw – 450mm	20	Each						
105.	Tin Snips (Sheet Metal Cutter) – Kennedy, Manual, Straight Cut, Hardened Carbon Steel	4	Each						
106.	Vernier Caliper – 0–150mm	4	Each						
107.	Cold Chisel Set – 3-Piece (½", ¾", 1")	4	Each						
108.	Wood Chisel Set – 4 Piece Mallet & Wood Chisel Set (½", ¾", 1")	4	Each						
109.	Adjustable Wrench – 150mm(L), 23.8mm (Jaw Capacity)	4	Each						
110.	Power Threading Machine – Fits RIDGID Dies (<i>Or Equivalent</i>)	2	Each						
111.	Pipe Tapping Tool – For ¾”–2” Pipe	4	Each						
112.	Galvanized Pipe Bender (Hickey) – 20mm (<i>Or Equivalent</i>)	4	Each						
113.	Steel Surface Mount DIN Rail DB Board – 8 Way (<i>Or Equivalent</i>)	6	Each						
114.	CHINT Earth Leakage – Single Phase, 63A (<i>Or Equivalent</i>)	6	Each						
115.	CHINT Circuit Breaker – Double Pole, 20A (<i>Or Equivalent</i>)	6	Each						
116.	CHINT Circuit Breaker – Single Pole, 20A (<i>Or Equivalent</i>)	6	Each						
117.	CHINT Circuit Breaker – Single Pole, 10A (<i>Or Equivalent</i>)	6	Each						

118.	Electrical Extension Lead on a Reel – 2.5mm ² ×50m	1	Each						
119.	Enclosure Box – PVC, 200mm(L)×155mm(W)×80mm(H)	20	Each						
120.	Fixed Resistor – 20 MΩ	20	Each						
121.	Fixed Resistor – 10 MΩ	20	Each						
122.	Fixed Resistor – 400 kΩ	20	Each						
123.	Fixed Resistor – 200 kΩ	20	Each						
124.	Fixed Resistor – 20 kΩ	20	Each						
125.	Fixed Resistor – 10 kΩ	20	Each						
126.	Fixed Resistor – 5 kΩ	20	Each						
127.	Fixed Resistor – 1 kΩ	20	Each						
128.	Fixed Resistor – 400 Ω	20	Each						
129.	Fixed Resistor – 200 Ω	20	Each						
130.	Fixed Resistor – 10 Ω		Each						
		Sub Total							
		VAT @ 15%							
		Grand Total							

NAME:	POSITION:	SIGNATURE	DATE
NAME OF BIDDER:	ADDRESS:		

1. If Price quoted is subject to change in rate of exchange at the time of delivery of goods provide details hereunder: Currency : Exchange Rate:

If no base rate of exchange is given, the price shall be treated as firm in Namibian Dollars for all

intent and purpose. Key notes: **NA**=NOT APPLICABLE, **NQ**=NO QUOTE

SECTION IV: SPECIFICATIONS AND PERFORMANCE REQUIREMENTS

The Scope of Services includes the Supply and Delivery of Solar Installation and Maintenance Tools and Equipment for Keetmanshoop VTC.

The Solar Installation and Maintenance Tools and Equipment required are technically specified in Section V. Inspections, Examinations and Delivery should be conducted at the Namibia Training Authority, Keetmanshoop Vocational Training Centre, Namibia

Item No	Technical Specification Required	Compliance of Specification Offered	Details of Non-Compliance/ Deviation (if applicable)
<i>A*</i>	<i>B*</i>	<i>C</i>	<i>D</i>
1.	Metallic Empty Toolbox – Blue, 5 Tray, 700mm(L)×335mm(W)×270mm(H)		
2.	Claw Hammer – 500g, Straight Claw Hammer with 16 oz. head		
3.	Brick Hammer – 500g, Solid Steel with 20 oz. head		
4.	Steel Straight Edge – 1000mm (L)		
5.	Steel Straight Edge – 2000mm (L)		
6.	Steel Straight Edge – 3000mm (L)		
7.	Steel Straight Edge – 4000mm (L)		
8.	Angle Grinder Professional – Bosch 670W GWS 060 Angle Grinder (Or Equivalent)		
9.	Angle Grinder Professional – Bosch GWS 20-180 Large Angle Grinder 7" (180mm) 2000W (Or Equivalent)		
10.	Bench Grinder – GBG 60-20 Professional, Heavy-duty, 600W motor, double-wheeled bench grinder (Or Equivalent)		
11.	Jigsaw Professional – Bosch GST 650, 450W (Or Equivalent)		
12.	Portable Drill Machine – Bosch GSB 600 Professional Impact Drill 13mm, 600W (Or Equivalent)		
13.	Heavy Duty Rotary Hammer Drill – BW-226 1200W 26mm Heavy Duty Variable Speed Reversible Rotary Hammer Drill (Bosch)		

14.	Drill Press – 230V, 20mm Variable Speed, 350W (Or Equivalent)		
15.	Cordless Screwdriver Set (+Bits) – 7Nm 3.6V 250rpm 0.5kg GSR3.6V-LiPro (Or Equivalent)		
16.	Measuring Tape – 5m		
17.	Welding Chipping Hammer – Black, Straight Head		
18.	Chasing / Scutch Hammer – Standard Type		
19.	Metal Drill Bit Set – Bosch, 20 Piece Set, 1mm–10mm Diameter		
20.	Masonry Drill Bit Set – Bosch, 20 Piece Set, 5mm–16mm		
21.	Wood Drill Bit Set – Bosch Expert Spade Bit Set 8 Pieces 12mm–32mm		
22.	Combination Insulated Spanner Set – 6mm–32mm (25-Piece)		
23.	Torque Wrench + Bits Set – Stainless Steel 65–450 Nm		
24.	Torque Screwdriver + Bits Set – Bosch, Adjustable, 4–8.8Nm		
25.	Clamp Meter – Fluke 324 Plus True RMS Clamp Meter		
26.	Multimeter – Multipurpose tester T8209 Tyton (Hellermann) (Or Equivalent)		
27.	Insulation Resistance Tester – Digital Megger Insulation Resistance Tester Ohmmeter Megometer 1KV 5GΩ–20GΩ (Or Equivalent)		
28.	Earth Leakage and Polarity Tester – Tyton (Hellermann) ELCB Tester (10–35mA) (Or Equivalent)		
29.	Cordless Drill Machine + Bits Set – Bosch, 18V (Or Equivalent)		
30.	Long Nose Pliers – 200mm, Insulated		
31.	Diagonal Cutting Pliers – 150mm, Insulated		
32.	Combination Pliers – 200mm, Insulated		
33.	Wire Stripping Pliers – Automatic, 0.5–6mm ² capacity, 160mm		
34.	Utility Knife – With a retractable blade		

35.	Steel File – 300mm, Round, Second Cut		
36.	Steel File – 300mm, Round, Smooth		
37.	Steel File – 300mm, Round, Rough		
38.	Steel File – 300mm, Flat, Second Cut		
39.	Steel File – 300mm, Flat, Smooth		
40.	Steel File – 300mm, Flat, Rough		
41.	Steel File – 300mm, Triangular, Second Cut		
42.	Steel File – 300mm, Triangular, Smooth		
43.	Steel File – 300mm, Triangular, Rough		
44.	Angle Square – 250mm		
45.	PVC Pipe Cutter – 3–42mm		
46.	Hacksaw – 300mm		
47.	Junior Hacksaw – Blade length 150mm		
48.	Screwdriver Set – Fully Insulated, 7 Piece		
49.	Water Pump Pliers – 250mm, Insulated		
50.	Scribers – 200mm		
51.	PVC Pipe Bending Spring – 20mm		
52.	Round Nose Plier – 125mm		
53.	Cross Pein Hammer – 125g		
54.	PVC Pipe Reamers – 20mm, 25mm, 32mm Combination		
55.	Tube Spanner Combined – No 8 & No 10		
56.	Electrical Crimping Tool – Hand Crimping Tool (6–25mm), Insulated		

57.	Pop Rivet Gun Tool Kit – 6 PCs		
58.	Hexagonal Allen Keys Set – 1.5–10mm (10 Piece) (Or Equivalent)		
59.	Torx Star Allen Key Set – 9 Pieces Torx Star Allen Wrench Set, Long Arm Star Key Set T10–T50, Chrome Vanadium Steel (Or Equivalent)		
60.	Safety Spectacles – Clear (Universal Fit)		
61.	Draw Tapes – Spiral-Flex, 30m		
62.	Shifting Spanners – 375mm		
63.	Spirit Level – 300mm		
64.	Vice-grip – 48mm		
65.	Infrared Thermometer – Fluke, -32°C to +1300°C (Or Equivalent)		
66.	Irradiance Meter – Solar Survey 200R (Or Equivalent)		
67.	Heat Gun – Bosch, 1800W GHG 18-60 (Or Equivalent)		
68.	Clinometer – Bosch, Digital, 60cm (L) (Or Equivalent)		
69.	Directional Compass – Scale 0–360°, Declination adjustment (Or Equivalent)		
70.	Hydrometer – Precision, 0.700 to 0.800 g/cm ³ (Or Equivalent)		
71.	Soldering Station – MAGNUM 2002, Temperature selection between 150°C & 450°C (Or Equivalent)		
72.	Arc Welding Machine – MATWELD 200amp Arc Welder Inverter Industrial (Or Equivalent)		
73.	Extension Ladder – Insulated, 20 Steps, Aluminum		
74.	Folding Step Ladder – Insulated, 5 Steps, Aluminum		
75.	Plumbline/Chalk line – 400g		
76.	Square Tubes – 50×50×3mm×6m		
77.	Work Bench (Hard Wooden Top) – 1800mm(L)×780mm(W)×64mm(H)		

78.	Welding Bench – Heavy Duty, 1800×750×840		
79.	Bench Vice – Jaw Width 75mm, Opening 100mm, Weight 5Kg		
80.	Chain Pipe Vice – Cast Iron, 30–100mm, Weight 3.94kg		
81.	Portable Oxy/Acetylene Light Duty Brazing And Cutting Set (AFROX) – Includes: Oxygen & Acetylene Cylinders, Regulators, Mixer, Nozzles, Flashback Arrestors, Hoses, Goggles, Striker, Trolley (Or Equivalent)		
82.	Oxygen Cylinder (Spare) – 50L, AFROX (Or Equivalent)		
83.	Acetylene Cylinder (Spare) – 50L, AFROX (Or Equivalent)		
84.	Copper Pipe Bending Tool – Lever Pipe Bender 15 & 22mm		
85.	Ratcheting Pipe Threading Tool Set – w/ 6 Dies (¼", ⅜", ½", ¾", 1", 1¼") + Storage Case		
86.	Steel Pipe Cutter – 6–35mm, Manual Multi-Material Pipe Cutter		
87.	PEX Crimping Tool Set – With Removing Function for ⅜" to 1" Clamps, Includes Pipe Cutter & Clamps (Or Equivalent)		
88.	Blow Lamp – Torch Lamp with 6 Butane Gas Cartridge 190g (Or Equivalent)		
89.	Copper Pipe Bending Spring – Internal, 15mm		
90.	Copper Pipe Bending Spring – Internal, 22mm		
91.	Copper Pipe Bending Spring – External, 15mm		
92.	Copper Pipe Bending Spring – External, 22mm		
93.	Pipe Flaring & Swaging Tool Set – 8 PCS, 45°, Flaring Sizes ⅛"–¾", Swaging Sizes 3/16"–¾"		
94.	Stillson Pipe Wrench – 450mm (Or Equivalent)		
95.	Stillson Pipe Wrench – 350mm (Or Equivalent)		
96.	Stillson Pipe Wrench – 600mm (Or Equivalent)		
97.	Wire Brush – Mild Steel Wires, 290mm(L)×30(W)×15mm(H) (Or Equivalent)		

98.	Hydraulic Pressure Tester – Hydrostatic Pump Tester with Gauge and Tank, Manual Water Pressure Test Pump (Or Equivalent)		
99.	Regular Screwdriver Set – Slotted, 6-Piece		
100.	Stubby Screwdriver Set – Mixed, 6 Pieces		
101.	Bar Clamp – One Handed, 150mm		
102.	Shovel – Steel Shovel With Steel Handle, Round Mouth		
103.	Shovel – Flat Shovel With Steel Handle		
104.	Handsaw – 450mm		
105.	Tin Snips (Sheet Metal Cutter) – Kennedy, Manual, Straight Cut, Hardened Carbon Steel (Or Equivalent)		
106.	Vernier Caliper – 0–150mm		
107.	Cold Chisel Set – 3-Piece (½", ¾", 1")		
108.	Wood Chisel Set – 4 Piece Mallet & Wood Chisel Set (½", ¾", 1")		
109.	Adjustable Wrench – 150mm(L), 23.8mm (Jaw Capacity)		
110.	Power Threading Machine – Fits RIDGID Dies		
111.	Pipe Tapping Tool – For ¾”–2” Pipe		
112.	Galvanized Pipe Bender (Hickey) – 20mm (Or Equivalent)		
113.	Steel Surface Mount DIN Rail DB Board – 8 Way (Or Equivalent)		
114.	CHINT Earth Leakage – Single Phase, 63A (Or Equivalent)		
115.	CHINT Circuit Breaker – Double Pole, 20A (Or Equivalent)		
116.	CHINT Circuit Breaker – Single Pole, 20A (Or Equivalent)		
117.	CHINT Circuit Breaker – Single Pole, 10A (Or Equivalent)		
118.	Electrical Extension Lead on a Reel – 2.5mm ² ×50m		

119.	Enclosure Box – PVC, 200mm(L)×155mm(W)×80mm(H)		
120.	Fixed Resistor – 20 MΩ		
121.	Fixed Resistor – 10 MΩ		
122.	Fixed Resistor – 400 kΩ		
123.	Fixed Resistor – 200 kΩ		
124.	Fixed Resistor – 20 kΩ		
125.	Fixed Resistor – 10 kΩ		
126.	Fixed Resistor – 5 kΩ		
127.	Fixed Resistor – 1 kΩ		
128.	Fixed Resistor – 400 Ω		
129.	Fixed Resistor – 200 Ω		
130.	Fixed Resistor – 10 Ω		
131	Bidder shall provide a Performance Guarantee 10 % of the bid amount		
132	Lead Time (14 days)		

SECTION V: SPECIFICATIONS AND COMPLIANCE SHEET

Procurement Reference Number: G/RFQ/NTA-95/2025

Specifications and Compliance Sheet Authorized By:

Name:		Signature:	
Position:		Date:	
Authorised for and on behalf of:		Company	

SECTION VI: GENERAL CONDITIONS OF CONTRACT AND CONTRACT AGREEMENT

Any resulting contract shall be placed by means of a Purchase Order/Letter of Acceptance and shall be subject to the General Conditions of Contract (GCC) for the Procurement of Goods - **Ref. G/RFQ/NTA-95/2025** on the website of the NTA www.nta.com.na except where modified by the Special Conditions below.

SECTION VI: CONTRACT AGREEMENT

Any resulting contract shall be placed by means of a Purchase Order/Letter of Acceptance and shall be subject to the General Conditions of Contract (GCC) for the Procurement of Goods except where modified by the Special Conditions below.

SECTION VIII: SPECIAL CONDITIONS OF CONTRACT

Procurement Reference Number: G/RFQ/NTA-95/2025 The clause numbers given in the first column correspond to the relevant clause number of the GCC. *[This section is to be customised by the Public Entity to suit the requirements of the specific procurement].*

Subject and GCC clause reference	Special Conditions
Purchaser GCC 1.1(h)	The purchaser is: Namibia Training Authority
Site GCC 1.1(m)	The final destination for delivery of the Goods is: NTA Village, Rand Street, Khomasdal
Incoterms Edition GCC 4.2(b)	Incoterms shall be governed by the rules prescribed in Incoterms 2010. (DAP)
Notices GCC 8.1	Any notice shall be sent to the following addresses: For the NTA, the address and the contact name shall be: Richard Ndjahera , rndjahera@nta.com.na For the Supplier, the address and contact name shall be: _____
Disputes GCC 10.2	The rules of procedures for arbitration proceedings pursuant to GCC 10.2 shall be as follows: _____
Delivery and Documents GCC 13.1	The Goods are to be delivered within 7 days from the date of Purchase Order or Letter of Acceptance. The documents to be furnished by the Supplier are: (a) signed delivery note; (b) Invoice
Price Adjustment GCC 15.1	The price charge for the Goods supplied and the related Services performed shall not be adjustable.
Terms of Payment GCC 16.1	The structure of payments shall be: full payment following delivery of the Supplies and submission of an invoice and the documents listed in clause 13.1

Subject and GCC clause reference	Special Conditions
Terms of Payment GCC 16.3	Payments shall be made not later than thirty days after submission of an invoice and its certification by the Purchaser.
Terms of Payment GCC 16.4 (a)	The price shall not be adjustable to the fluctuation in the rate of exchange.
Payment Period GCC 16.5	<p>The method and conditions of payments to be made to the Supplier under this Contract shall be as follows:</p> <p>On Acceptance: The Contract Price of goods received shall be paid no later than thirty (30) days of receipt of the Goods upon submission of an invoice (showing Purchaser's name; the Procurement Reference number, description of payment and total amount, signed in original, stamped or sealed with the company stamp/seal) supported by the Acceptance Certificate issued by the Purchaser.</p> <p>An interest rate of ----2-----% is payable to the supplier by the purchaser for each day payment is delayed until payment has been made in full.</p>
Transportation GCC 25	The Goods shall be delivered: NTA Village, Rand Street, Khomasdal
Inspection and Test GCC 26.1	The inspection and tests shall be: <i>General Inspection</i>
Location of Inspection and Tests GCC 26.2	NTA Village, Rand Street, Khomasdal
Liquidated Damages GCC 27.1	Liquidated damages for the whole contract are 0.05% per day. The maximum amount of liquidated damages for the whole contract is 4% of the final contract price.

SCHEDULE 3**QUOTATION CHECKLIST SCHEDULE****Procurement Reference No.: G/RFQ/NTA-95/2025**

Description	Attached	Not Attached
Quotation Letter		
List of Goods and Price Schedule		
Specification and Compliance Sheet		
Bid Securing Declaration		
Evidences for conformity of Goods		

Disclaimer: The list defined above is meant to assist the Bidder in submitting the relevant documents and shall not be a ground for the bidder to justify its non-submission of major documents for its quotation to be responsive. The onus remains on the Bidder to ascertain that it has submitted all the documents that have been requested and are needed for its submission to be complete and responsive