



NAMIBIA TRAINING
AUTHORITY

STOCK CONTROL OFFICER (GRADE C2)

Duty Station: Keetmanshoop VTC

Reporting to: Asset Management and Maintenance Coordinator

Purpose: Responsible for administering all assets and inventories at the VTC.

Key Performance Areas

- Asset Registry
- Asset Management
- Stock Management

Qualifications and Experience

- A Diploma in Logistics and Supply Chain Management or equivalent qualification from a recognised institution (NQF Level 6).
- Three (3) years' relevant experience.

Required Competencies

- Communication and Interpersonal skills
- Report writing skills
- Organising skills

Closing Date: 22 October 2025

Applications should be hand delivered at Keetmanshoop VTC at Portion A of RE/ERF 383 Keetmanshoop OR NTA Village, Rand Street, Khomasdal (former Rössing Foundation). P. O. Box 70407 Khomasdal. Tel +264 61 2078 550.

The NTA is an Equal Opportunity Employer and candidates from designated groups are encouraged to apply. Please note that reference checks and competency assessment tests will be conducted, and qualifications will be verified. Only shortlisted candidates will be contacted. Only certified documents will be accepted. **All applicants with foreign qualifications must submit their application(s) by attaching their Namibia Qualifications Authority (NQA) evaluation results/records.**

The NTA reserves the right not to make any appointment in this position.