



Request for Sealed Quotations for Goods

*Supply and Delivery of Equipment for the
Electrician General Training Workshop at
Zambezi VTC.*

Procurement Reference No: G/RFQ/NTA-132/2025

Telephone: +264 61 207 8530 Facsimile: +264 61 2078551, e-mail: Procurement@nta.com.na



Letter of Invitation

G/RFQ/NTA-132/2025

19 December 2025

Dear Sir/Madam,

Request for Quotations for Supply and Delivery of Equipment for the Electrician General Training Workshop at Zambezi VTC.

The NTA invites you to submit your best quote for the items described in detail hereunder. Any resulting contract shall be subject to the terms and conditions referred to in the document. Queries, if any, should be addressed to Email: Procurement@nta.com.na, tel: 061 207 8530. Please prepare and submit your quotation in accordance with the instructions given or inform the undersigned if you will not be submitting a quotation.

Yours faithfully,



Richard Ndjahera

SECTION I: INSTRUCTIONS TO BIDDERS

1. Rights of Public Entity

The NTA reserves the right:

- (a) to split the contract as per the lowest evaluated cost per item, or
- (b) to accept or reject any quotation; and
- (c) to cancel the quotation process and reject all quotations at any time prior to contract award.

2. Preparation of Quotations

You are requested to quote for the items mentioned in Section III by completing, signing and returning:

- (a) the Quotation Letter in Section II with its annex for *Bid Securing Declaration*
- (b) the List of Goods and Price Schedule Section III;
- (c) the Specifications and Compliance Sheet in Section V; and
- (d) any other attachment deemed appropriate.

You are advised to carefully read the complete Request for Sealed Quotations document, including the Special Conditions of Contract in Section VII, before preparing your quotation. The standard forms in this document may be retyped for completion but the Bidder is responsible for their accurate reproduction.

3. Validity of Quotations

The Quotation validity period shall be 90 days from the date of submission deadline.

4. Eligibility Criteria

To be eligible to participate in this Quotation exercise, you should:

- (a) have a valid company Registration Certificate; Certificate of Incorporation must be trading in line with goods requested in this bid
- (b) have an original valid good Standing Tax Certificate;
- (c) have an original valid good Standing Social Security Certificate;
- (d) have a valid certified copy of Affirmative Action Compliance Certificate, proof from Employment Equity Commissioner that bidder is not a relevant employer, or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998;
- (e) Submit signed Bid-securing Declaration;
- (f) An undertaking on the part of the Bidder that the salaries and wages payable to its personnel in respect of this proposal are compliant to the relevant laws, Remuneration Order, and Award, where applicable and that it will abide to sub-clause 4.6 of the General conditions of Contract if it is awarded the contract or part thereof and;

5. Bid Security/Bid Securing Declaration

Bidders are required to *subscribe to a Bid Securing Declaration* for this procurement process.

6. Contract Period for Service

The contract shall be once off

7. Sealing and Marking of Quotations

Quotations should be sealed in a single envelope, clearly marked with the Procurement Reference Number, addressed to the Public Entity with the Bidder's name and contact information at the back of the envelope.

8. Submission of Quotations

Quotations should be deposited in the Quotation/Bid Box located at
Reception

NTA Village,

Rand Street, Khomasdal

not later than **07 January 2025, 11:00 a.m.**

Quotations by post or hand delivered should reach the **NTA** by the same date and time at latest. Late quotations will be rejected.

Quotations received by e-mail will not be considered.

9. Opening of Quotations

Quotations will be opened internally by the Public Entity immediately after the closing time referred to in instruction 8 above. A record of the Quotation Opening stating the name of the bidders, the amount quoted, the presence or absence of a Bid Securing Declaration, will be posted on the website of the Public Entity and available to any bidder on request within three working days of the Opening.

10. Evaluation of Quotations

The NTA shall have the right to request for clarifications in writing during evaluation. Offers that are substantially responsive shall be compared on the basis of price or ownership cost, subject to Margin of Preference where applicable, to determine the lowest evaluated quotation.

11. Technical Compliance

Bidders shall submit along with their quotations documents, catalogues and any other literature to substantiate compliance with the required specifications and to qualify deviations if any with respect to Public Entity's requirements.

The Specifications, Performance Requirements and Compliance Sheet details the minimum specifications of the goods/items to be supplied. The specifications have to be met but no credit will be given for exceeding the specifications.

12. Prices and Currency of Payment

Prices shall be fixed in Namibian Dollars.

13. Margin of Preference

13.1. The applicable margins of preference and their application methodology are as follows:

- **Not Applicable**

13.2. Bidders applying for the Margin of Preference shall submit, **upon request**, evidence of:

- **Not Applicable**

14. Award of Contract

The Bidder having submitted the lowest evaluated responsive quotation and qualified to supply the goods/items and related services shall be selected for award of contract. Award of contract shall be by issue of a Purchase Order/Letter of Acceptance in accordance with terms and conditions contained in Section VI: Contract Agreement and General Conditions of Contract.

15. Performance Security

- **Not Applicable**

16. Notification of Award and Debriefing

The Public Entity shall after award of contract promptly inform all unsuccessful bidders in writing of the name and address of the successful bidder and the contract amount and post a notice of award on its website within seven (7) days. Furthermore, the Public Entity shall attend to all requests for debriefing made in writing within seven (7) days of the unsuccessful bidders being informed of the award.

SECTION II: QUOTATION LETTER

(to be completed by Bidders)

*[Complete this form with all the requested details and submit it as the first page of your quotation with the Price list and documents requested above. A signature and authorisation on this form will confirm that the terms and conditions of the RFQ prevail over any attachments. **If your quotation is not authorised, it will be rejected.**]*

Quotation addressed to: Namibia Training Authority	
Procurement Reference Number:	
Subject matter of Procurement:	

We offer to supply the items listed in the attached List of Goods and Price Schedule as per the defined specifications, *except for the qualified deviations [Bidder may delete this phrase in case of no deviation]* and, in accordance with the terms and conditions stated in your Request for Quotations referenced above.

We confirm that we are eligible to participate in this Quotation exercise and meet the eligibility criteria specified in Section 1: Instruction to Bidders.

We undertake to abide ethical conduct during the procurement process and the execution of any resulting contract.

We have read and understood the content of the *Bid Securing Declaration (BSD)* attached hereto and subscribe fully to the terms and conditions contained therein. We further understand that this subscription could lead to *[forfeiture of the security amount / disqualification on the grounds mentioned in the BD]*.

The validity period of the Quotation is 180 days from the date of the bid submission deadline.

We confirm that the prices quoted in the List of Goods and Price Schedule are fixed and firm and will not be subject to revision or variation, if we are awarded the contract **prior to the expiry** date of the quotation validity.

The delivery period offered from the date of issue of Purchaser Order/ Letter of Acceptance is as shown in the List of Goods items and Price Schedule.

Quotation Authorised by:

Name of Bidder		Company's Address and seal	
Contact Person			
Name of Person Authorising the Quotation:		Position:	Signature:
Date		Phone No./Fax	

Appendix to Quotation Letter

BID SECURING DECLARATION

(Section 45 of Act)

(Regulation 37(1)(b) and 37(5))

Date.....[Day|month|year]

Procurement Ref No.:

To:.....[insert complete name of Public Entity and address]

I/We* understand that in terms of section 45 of the Act a public entity must include in the bidding document the requirement for a declaration as an alternative form of bid security.

I/We* accept that under section 45 of the Act, I/we* may be suspended or disqualified in the event of

- (a) a modification or withdrawal of a bid after the deadline for submission of bids during the period of validity;
- (b) refusal by a bidder to accept a correction of an error appearing on the face of a bid;
- (c) failure to sign a procurement contract in accordance with the terms and conditions set forth in the bidding document, should I/We* be successful bidder; or
- (d) failure to provide security for the performance of the procurement contract if required to do so by the bidding document.

I/We* understand this bid securing declaration ceases to be valid if I am/We are* not the successful Bidder

Signed:
[insert signature of person whose name and capacity are shown]

Capacity of:
[indicate legal capacity of person(s) signing the Bid Securing Declaration]

Name:
[insert complete name of person signing the Bid Securing Declaration]

Duly authorized to sign the bid for and on behalf of: [insert complete name of Bidder]

Dated on _____ day of _____, _____
[insert date of signing]

Corporate Seal (where appropriate)

[Note*: In case of a joint venture, the bid securing declaration must be in the name of all partners to the joint venture that submits the bid.]



Republic Of Namibia

Ministry of Labour, Industrial Relations and Employment Creation

Witten undertaking in terms of section 138 of the Labour Act, 2015 and section 50(2)(D) of the Public Procurement Act, 2015

1. EMPLOYERS DETAILS

Company Trade Name:.....

Registration Number :.....

Vat Number:

Industry/Sector:

Place of Business:.....

Physical Address:.....

Tell No.:.....

Fax No.:.....

Email Address:.....

Postal Address:.....

Full name of Owner/Accounting Officer:.....

.....

Email Address:.....

2. PROCUREMENT DETAILS

Procurement Reference No.:

Procurement Description:

.....

.....

Anticipated Contract Duration:

Location where work will be done, good/services will be delivered:

.....

3. UNDERTAKING

I.....[insert full name], owner/representative

of.....[insert full name of company]

hereby undertake in writing that my company will at all relevant times comply fully with the relevant provisions of the Labour Act and the Terms and Conditions of Collective Agreements as applicable.

I am fully aware that failure to abide to such shall lead to the action as stipulated in section 138 of the labour Act, 2007, which include but not limited to the cancellation of the contract/licence/grant/permit or concession.

Signature:

Date:

Seal:.....

Please take note:

1. *A labour inspector may conduct unannounced inspections to assess the level of compliance*
2. *This undertaking must be displayed at the workplace where it will be readily accessible and visible by the employees rendering service(s) in relations to the goods and services being procured under this contract.*

INSTRUCTIONS TO THE PUBLIC ENTITY				INSTRUCTIONS TO BIDDERS					
At time of preparation of the RFQ, Columns A to D shall be filled in by the Public Entity. [To be filled by the Public Entity]				<u>Bidders shall fill-in columns E - I and fill the total</u> E= mark with a *if an equivalent is quoted F= Rate per unit G=Total price for one item (C x F) <ul style="list-style-type: none"> If an equivalent is quoted, please attach to your quote appropriate technical information & specification Bidders shall fill in and sign the bottom section of this page 					
A	B	C	D	E	F	G	H	I	
Item no.	Description of Goods	Quantity required	Unit of measures	*	Price per unit NAD ¹	Total price without VAT NAD	VAT: NAD	Delivery weeks) (days/month	Country of Origin
Lot 1									
1.	Digital Multimeter Top Tronic TBM 812	2	Each						
2.	Digital Multimeter EWS TBM 252	19	Each						
3.	Round File Smooth 250 mm	19	Each						
4.	Flat File Smooth 250 mm	19	Each						
5.	Half Round File Smooth 250 mm	19	Each						
6.	Senior Hacksaw - KENDO	19	Each						
7.	Metabo Drilling Bits Set 1 - 13 mm x 0.5 mm	19	Each						
8.	Chasing Scutch Hammer - MTS	19	Each						
9.	Ball Pein Hammer - DEAMARK	19	Each						

10.	Curved Cable Knife	19	Each						
11.	Steel Measuring Tape ROSS 3 m	19	Each						
12.	Fibre Glass Measuring Tape ROSS 30 m	19	Each						
13.	Hexagonal Allen Key Wrench Set 1.5 - 10 mm - 10 Pieces	19	Each						
14.	Electrician Combination Pliers	19	Each						
15.	Side Cutter KENDO 160 mm	19	Each						
16.	Long Nose Pliers 160mm KENDO	19	Each						
17.	Plier Water Pump 250mm KENDO	19	Each						
18.	Pliers Gas KENDO	19	Each						
19.	Screwdriver Flat 0,6 x 3,5 x 100, Set 6 Pcs	19	Each						
20.	Screwdriver Flat 0,8 x 4,0 x 100, Set 6 Pcs	19	Each						
21.	Screwdriver Flat 1,0 x 5,5 x 125, Set 6 Pcs	19	Each						
22.	Screwdriver Flat 1,2 x 6,5 x 150, Set 6 Pcs	19	Each						
23.	Screwdriver Philip No. 1 x 80, Set 6 Pcs	19	Each						
24.	Screwdriver Philip No. 2 x 100, Set 6 Pcs	19	Each						
25.	PVC Pipe Cutter 42 mm - KENDO	19	Each						
26.	Shifting Spanner 200 mm	19	Each						
27.	Metal Hand Reamer 6 - 40 mm - Maroon	19	Each						
Lot 2									
28.	Automatic Wire Stripper - Hellermann Tyton	19	Each						

29.	Flare Nut - Tube Spanner No.10 x 11 mm GROZ	19	Each						
30.	Spirit Level 450 mm	19	Each						
31.	Pipe Wrench KENDO	19	Each						
32.	Insulated Vice Grip - Fixman	19	Each						
33.	Bending Spring 20 mm	19	Each						
34.	Tool Box Five Compartment (5 Tray)	19	Each						
35.	Tin snip	22	Each						
36.	Engineer Square Try 100 x 150 mm	22	Each						
37.	Combination Square 300 mm	22	Each						
38.	Round Nose Pliers 160 mm KENDO	22	Each						
39.	Scriber 150 mm	22	Each						
40.	Sharp Point Dradawl (Awl)	22	Each						
41.	Vernier Caliper 150 mm	22	Each						
42.	Centre Punch 100 mm x 6 mm	22	Each						
43.	Ruler Steel 300 mm	22	Each						
44.	Padlock and Key 50 mm	22	Each						
45.	Masking Tape 19 mm	50	Each						
46.	File Brush	22	Each						
47.	Analogue Insulation Resistance Tester MT 500	3	Each						
48.	Draw Fish Tape - Nylon 30 m x 4 mm Diameter	3	Each						
49.	MT Phase Rotation Meter	1	Each						

50.	Polarity Tester	6	Each						
51.	Generator Honda 7 kVA 230 V	1	Each						
52.	Safety Belt with Tool Holding Facility	3	Each						
53.	Safety Harness	3	Each						
54.	Versatile PC Connectable Label Marker Machine	1	Each						
55.	Extension Lead 2,5 mm x 40 m 16A Double Plug	4	Each						
56.	6 Step Fibre Glass Ladder	4	Each						
57.	8 Step Fibre Glass Ladder	2	Each						
58.	Bosch Grinder 115 mm	2	Each						
59.	Hilti Drilling Machine Heavy Duty for Concrete	1	Each						
60.	Code: SL - 02 Colour Hospital Grey Steel Staff Locker Double Door - Size in mm: 1800 H x 900 W x 450 D	15	Each						
61.	Code:WA 10 - Gents Cupboard Colour: Combo Ivory Size in mm: 1800 H x 900 W x 450 D	2	Each						
Lot 3									
62.	Code: CU 10 - Stationery Cupboard Colour: Combo Ivory Size in mm: 1800 H x 900 W x 450 D	2	Each						
63.	Needle Files	2	Each						
64.	Heat Shrink Blower OR 230 V Heat Gun	2	Each						
65.	Auto Crimping Pliers (Crimping Tool) Knipex 9700	22	Each						

66.	Heavy Duty Bi-Metal Electrician Hole Saw Kit First Cut	2	Each						
67.	Junior Hack Saw 150 mm	22	Each						
68.	Utility Cable Knife - Knipex 9852/180	22	Each						
69.	Hammer 4 Pond	2	Each						
70.	Chisel and Punch Set - Peddinghaus	2	Each						
71.	Bench Grinder	2	Each						
72.	Pedestal Grinder	2	Each						
73.	Socket Set Gedore D19 - TM 2	2	Each						
74.	Gedore Combination Spanners 6 mm - 32 mm	2	Each						
75.	Safety Goggles	22	Each						
76.	Battery Charger	1	Each						
77.	Hydrometer for Batteries Test	3	Each						
78.	Thermometer	3	Each						
79.	Digital Insulation Tester Top Tronic T 1851	1	Each						
80.	Blower	1	Each						
		Sub Total							
		VAT @ 15%							
		Grand Total							

NAME:	POSITION:	SIGNATURE	DATE
NAME OF BIDDER:	ADDRESS:		

1. If Price quoted is subject to change in rate of exchange at the time of delivery of goods provide details hereunder: Currency : Exchange Rate:

If no base rate of exchange is given, the price shall be treated as firm in Namibian Dollars for all intent and purpose. Key notes: **NA**=NOT APPLICABLE, **NQ**=NO QUOTE

SECTION IV: SPECIFICATIONS AND PERFORMANCE REQUIREMENTS

The Scope of Services includes the Request for Quotations for Supply and Delivery of Equipment for the Electrician General Training Workshop at Zambezi VTC.

The Equipment for the Electrician General Training Workshop required are technically specified in Section V. Inspections, Examinations and Delivery should be conducted at the Namibia Training Authority, Zambezi Vocational Training Centre, Namibia.

Item No	Technical Specification Required	Compliance of Specification Offered	Details of Non-Compliance/ Deviation (if applicable)
<i>A*</i>	<i>B*</i>	<i>C</i>	<i>D</i>
Lot 1			
1.	Digital Multimeter Top Tronic TBM 812		
2.	Digital Multimeter EWS TBM 252		
3.	Round File Smooth 250 mm		
4.	Flat File Smooth 250 mm		
5.	Half Round File Smooth 250 mm		
6.	Senior Hacksaw - KENDO		
7.	Metabo Drilling Bits Set 1 - 13 mm x 0.5 mm		
8.	Chasing Scutch Hammer - MTS		
9.	Ball Pein Hammer - DEAMARK		
10.	Curved Cable Knife		
11.	Steel Measuring Tape ROSS 3 m		
12.	Fibre Glass Measuring Tape ROSS 30 m		
13.	Hexagonal Allen Key Wrench Set 1.5 - 10 mm - 10 Pieces		
14.	Electrician Combination Pliers		

15.	Side Cutter KENDO 160 mm		
16.	Long Nose Pliers 160mm KENDO		
17.	Plier Water Pump 250mm KENDO		
18.	Pliers Gas KENDO		
19.	Screwdriver Flat 0,6 x 3,5 x 100, Set 6 Pcs		
20.	Screwdriver Flat 0,8 x 4,0 x 100, Set 6 Pcs		
21.	Screwdriver Flat 1,0 x 5,5 x 125, Set 6 Pcs		
22.	Screwdriver Flat 1,2 x 6,5 x 150, Set 6 Pcs		
23.	Screwdriver Philip No. 1 x 80, Set 6 Pcs		
24.	Screwdriver Philip No. 2 x 100, Set 6 Pcs		
25.	PVC Pipe Cutter 42 mm - KENDO		
26.	Shifting Spanner 200 mm		
27.	Metal Hand Reamer 6 - 40 mm - Maroon		
Lot 2			
28.	Automatic Wire Stripper - Hellermann Tyton		
29.	Flare Nut - Tube Spanner No.10 x 11 mm GROZ		
30.	Spirit Level 450 mm		
31.	Pipe Wrench KENDO		
32.	Insulated Vice Grip - Fixman		
33.	Bending Spring 20 mm		
34.	Tool Box Five Compartment (5 Tray)		
35.	Tin snip		

36.	Engineer Square Try 100 x 150 mm		
37.	Combination Square 300 mm		
38.	Round Nose Pliers 160 mm KENDO		
39.	Scriber 150 mm		
40.	Sharp Point Dradawl (Awl)		
41.	Vernier Caliper 150 mm		
42.	Centre Punch 100 mm x 6 mm		
43.	Ruler Steel 300 mm		
44.	Padlock and Key 50 mm		
45.	Masking Tape 19 mm		
46.	File Brush		
47.	Analogue Insulation Resistance Tester MT 500		
48.	Draw Fish Tape - Nylon 30 m x 4 mm Diameter		
49.	MT Phase Rotation Meter		
50.	Polarity Tester		
51.	Generator Honda 7 kVA 230 V		
52.	Safety Belt with Tool Holding Facility		
53.	Safety Harness		
54.	Versatile PC Connectable Label Marker Machine		
55.	Extension Lead 2,5 mm x 40 m 16A Double Plug		
56.	6 Step Fibre Glass Ladder		
57.	8 Step Fibre Glass Ladder		

58.	Bosch Grinder 115 mm		
59.	Hilti Drilling Machine Heavy Duty for Concrete		
60.	Code: SL - 02 Colour Hospital Grey Steel Staff Locker Double Door - Size in mm: 1800 H x 900 W x 450 D		
61.	Code:WA 10 - Gents Cupboard Colour: Combo Ivory Size in mm: 1800 H x 900 W x 450 D		
Lot 3			
62.	Code: CU 10 - Stationery Cupboard Colour: Combo Ivory Size in mm: 1800 H x 900 W x 450 D		
63.	Needle Files		
64.	Heat Shrink Blower OR 230 V Heat Gun		
65.	Auto Crimping Pliers (Crimping Tool) Knipex 9700		
66.	Heavy Duty Bi-Metal Electrician Hole Saw Kit First Cut		
67.	Junior Hack Saw 150 mm		
68.	Utility Cable Knife - Knipex 9852/180		
69.	Hammer 4 Pond		
70.	Chisel and Punch Set - Peddinghaus		
71.	Bench Grinder		
72.	Pedestal Grinder		
73.	Socket Set Gedore D19 - TM 2		
74.	Gedore Combination Spanners 6 mm - 32 mm		
75.	Safety Goggles		
76.	Battery Charger		
77.	Hydrometer for Batteries Test		

78.	Thermometer		
79.	Digital Insulation Tester Top Tronic T 1851		
80.	Blower		
	Lead Time (7 days)		

SECTION V: SPECIFICATIONS AND COMPLIANCE SHEET

Procurement Reference Number: G/RFQ/NTA-132/2025

Specifications and Compliance Sheet Authorized By:

Name:		Signature:	
Position:		Date:	
Authorised for and on behalf of:		Company	

SECTION VI: GENERAL CONDITIONS OF CONTRACT AND CONTRACT AGREEMENT

Any resulting contract shall be placed by means of a Purchase Order/Letter of Acceptance and shall be subject to the General Conditions of Contract (GCC) for the Procurement of Goods - **Ref. G/RFQ/NTA-132/2025** on the website of the NTA www.nta.com.na except where modified by the Special Conditions below.

SECTION VI: CONTRACT AGREEMENT

Any resulting contract shall be placed by means of a Purchase Order/Letter of Acceptance and shall be subject to the General Conditions of Contract (GCC) for the Procurement of Goods except where modified by the Special Conditions below.

SECTION VIII: SPECIAL CONDITIONS OF CONTRACT

Procurement Reference Number: G/RFQ/NTA-132/2025 The clause numbers given in the first column correspond to the relevant clause number of the GCC. *[This section is to be customised by the Public Entity to suit the requirements of the specific procurement].*

Subject and GCC clause reference	Special Conditions
Purchaser GCC 1.1(h)	The purchaser is: Namibia Training Authority
Site GCC 1.1(m)	The final destination for delivery of the Goods is: Zambezi, Vocational Training Centre
Incoterms Edition GCC 4.2(b)	Incoterms shall be governed by the rules prescribed in Incoterms 2010. (DAP)
Notices GCC 8.1	Any notice shall be sent to the following addresses: For the NTA, the address and the contact name shall be: Richard Ndjahera, rndjahera@nta.com.na For the Supplier, the address and contact name shall be: _____
Disputes GCC 10.2	The rules of procedures for arbitration proceedings pursuant to GCC 10.2 shall be as follows: _____
Delivery and Documents GCC 13.1	The Goods are to be delivered within 7 days from the date of Purchase Order or Letter of Acceptance. The documents to be furnished by the Supplier are: (a) signed delivery note; (b) Invoice
Price Adjustment GCC 15.1	The price charge for the Goods supplied and the related Services performed shall not be adjustable.
Terms of Payment GCC 16.1	The structure of payments shall be: full payment following delivery of the Supplies and submission of an invoice and the documents listed in clause 13.1

Subject and GCC clause reference	Special Conditions
Terms of Payment GCC 16.3	Payments shall be made not later than thirty days after submission of an invoice and its certification by the Purchaser.
Terms of Payment GCC 16.4 (a)	The price shall not be adjustable to the fluctuation in the rate of exchange.
Payment Period GCC 16.5	<p>The method and conditions of payments to be made to the Supplier under this Contract shall be as follows:</p> <p>On Acceptance: The Contract Price of goods received shall be paid no later than thirty (30) days of receipt of the Goods upon submission of an invoice (showing Purchaser's name; the Procurement Reference number, description of payment and total amount, signed in original, stamped or sealed with the company stamp/seal) supported by the Acceptance Certificate issued by the Purchaser.</p> <p>An interest rate of ----2-----% is payable to the supplier by the purchaser for each day payment is delayed until payment has been made in full.</p>
Transportation GCC 25	The Goods shall be delivered: NTA Village, Rand Street, Khomasdal
Inspection and Test GCC 26.1	The inspection and tests shall be: <i>General Inspection</i>
Location of Inspection and Tests GCC 26.2	Zambezi, Vocational Training Centre
Liquidated Damages GCC 27.1	Liquidated damages for the whole contract are 0.05% per day. The maximum amount of liquidated damages for the whole contract is 4% of the final contract price.

SCHEDULE 3

QUOTATION CHECKLIST SCHEDULE

Procurement Reference No.: G/RFQ/NTA-132/2025

Description	Attached	Not Attached
Quotation Letter		
List of Goods and Price Schedule		
Specification and Compliance Sheet		
Bid Securing Declaration		
Evidences for conformity of Goods		

Disclaimer: *The list defined above is meant to assist the Bidder in submitting the relevant documents and shall not be a ground for the bidder to justify its non-submission of major documents for its quotation to be responsive. The onus remains on the Bidder to ascertain that it has submitted all the documents that have been requested and are needed for its submission to be complete and responsive*