

# SUBMISSION OF 2026 VOCATIONAL EDUCATION AND TRAINING (VET) LEVY EMPLOYER TRAINING GRANT (ETG) CLAIMS BEFORE 5 MAY 2026 DEADLINE.

## Media Statement | 1 April 2026

The Namibia Training Authority (NTA) announces 5 May 2026 as the deadline for eligible VET Levy employers to prepare and submit claims for the Employer Training Grant (ETG) for the 2025/26 financial year cycle.

1. In accordance with the VET Levy Regulations and Notice, all levies collected by the NTA are to be disbursed in line with the following allocations:
  - a) 35% for Key Priority Training Grants;
  - b) Up to 50% for Employer Training Grants; and
  - c) Up to 15% for the NTA's Administration Costs.
2. The ETG allows eligible employers to claim, within 31 days after the end of the NTA's financial year (which is 31 March every year), up to 50% of levies paid for a particular year. Grants are calculated against employer investments in VET-related programmes that promote skills development, delivered in-house or externally. Claim applications must contain evidence of training implemented and the actual cost of training.
3. The ETG covers the direct costs of training, including facilitator fees and training materials; assessment and certification costs; subsistence and travel (S&T) allowances for trainees and facilitators; accommodation; and other reasonable, training-related expenses.
4. Eligible training interventions include Level 1 to 6 Namibia Qualifications Authority (NQA)-accredited programmes; short courses and programmes related to accredited fields; in-house technical and vocational training programmes, as well as training programmes offered outside Namibia. Programmes above NQA Level 6; training loans (training funded and deducted from employees' salaries); bursaries for employees and non-employees; and training funded to the public under social responsibility programmes are not eligible.
5. For the 2025/26 financial year, the NTA projects to collect about NAD613,300,000.00 from eligible employers, of which 50%, or about NAD306,650,000.00, stands to be disbursed under the ETG window. Employers who do not submit applications before the deadline will forfeit grants. Any such unclaimed grants will be transferred to the VET Levy's Key Priority Grant (KPG) funding window, where such funds are to be utilised towards strategic training interventions.
6. Eligible claimants must ensure that levy accounts are in good standing and that no interest and penalties remain unsettled. A lack of supporting evidence accompanying ETG applications also impedes the administration and subsequent disbursement of payments.

7. All claim applications for the 2025/26 cycle are to be submitted manually, which requires employers to complete an application form and append copies of training evidence thereto. Claim application forms can be downloaded from the NTA's website. For purposes of submission, employers may opt for any of the following:
  - a) Hand Delivery/Courier: NTA Village, 10 Rand Street, Khomasdal.
  - b) Postal: P.O. Box 70407, Khomasdal.
  - c) E-mail: [levyclaims@nta.com.na](mailto:levyclaims@nta.com.na) (Documentary evidence can be shared via Cloud applications such as 'WeTransfer' and 'Dropbox').
8. Eligible employers are urged to ensure that all the required documentation is submitted accordingly before the due date of midnight Tuesday, 5 May 2026. Submitting claims before the deadline is critical as late submission will result in forfeiture.

### **About the Namibia Training Authority:**

The Vocational Education and Training Act (Act 1 of 2008) leverages the Namibia Training Authority (NTA) as the custodian of Namibia's Technical and Vocational Education and Training (TVET) sector. Through its core functions of regulation, funding and training services provision, the NTA supports the Namibian Government's macro-economic development agenda, which carries an expectation for the TVET sector to better serve the current and emerging needs of skilled human resources in the country.

### **About the Vocational Education and Training (VET) Levy:**

All Namibian-registered employers with an annual payroll of NAD 1 000 000-00 (one million), or more, are required to register and pay one (1) per cent of the value of their actual annual payroll, as a monthly VET Levy to the NTA's National Training Fund. The NTA collects and applies such funds towards upskilling and training Namibians in key national priority training and occupation areas.

### **For further information, contact:**

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